

**CITY OF LATHROP
PLANNING COMMISSION
REGULAR MEETING
JULY 15, 2020**

MINUTES

1. CALL TO ORDER

Meeting was called to order by Chair Gatto for the July 15, 2020 Regular Planning Commission meeting at 6:01 P.M.

1.1 Annual appointment of Chair and Vice-Chair

(M) Dresser (S) Ishihara to appoint Commissioner Ralmilay as Chair

Ayes: Rhodes, Ishihara, Gatto, Dresser

Noes: None

Absent: Ralmilay

Abstain: None

Motion Carries: 4-0-1

(M) Ishihara (S) Rhodes to appoint Commissioner Dresser as Vice Chair.

Ayes: Rhodes, Ishihara, Gatto, Dresser

Noes: None

Absent: Ralmilay

Abstain: None

Motion Carries: 4-0-1

Meeting proceeded with Vice Chair Dresser presiding.

2. ROLL CALL

PRESENT: Dresser, Rhodes, Ishihara, Gatto

ABSENT: Ralmilay

Staff Present: Mark Meissner, Community Development Director; Salvador Navarrete, City Attorney; Teresa Vargas, City Clerk; Glenn Gebhardt, City Engineer, Rick Caguiat, Principal Planner, David Niskanen, Contract Planner (via Telecon); John Gish, Fire Marshall

3. PLEDGE OF ALLEGIANCE

4. DECLARATION OF CONFLICT OF INTEREST

None

5. PUBLIC COMMENT

Correspondence was received from Chris Mendes dated July 13, 2020

6. AGENDA MODIFICATIONS

None

7. APPROVAL OF MINUTES

7.1 March 18, 2020 – Regular Meeting

(M) Gatto (S) Ishihara to approve the March 18, 2020 minutes.

Ayes: Dresser, Rhodes, Ishihara, Gatto

Noes: None

Absent: Ralmilay

Abstain: None

Motion Carries: 4-0-1

8. PUBLIC HEARING ITEMS

8.1 Municipal Code Text Amendment No. TA-20-71

Mr. Caguiat made the staff report presentation.

Commissioner Rhodes asked if the existing second driveways in the Historic Lathrop Overlay district is subject to the proposed amendment. Mr. Caguiat replied that the section is applicable to new driveways and it also allows for grandfathering of existing driveways.

Regarding Chapter 17.16, Commissioner Rhodes is concerned about the removal of the Fire Code reference on the zoning ordinance. The commissioners wanted to ensure that the public is aware that other code restrictions, such as Fire and Building codes, may apply in conjunction with zoning requirements. A discussion ensued.

Commissioner Rhodes suggested that all departments work together to provide the public with comprehensive information pertinent to their plan.

Mr. Dresser asked if there are changes to public notice postings on closed City facilities due to COVID-19 restrictions. Ms. Vargas replied that there has not been any legislation update on public noticing related to COVID-19. She also stated that notices are posted on the exterior of the facilities for easy public access. Mr. Caguiat added that agendas are posted on the City website and sent to Planning Commission email subscribers.

PUBLIC COMMENT

Mr. Caguiat informed the commission that Staff has received two comment letters from the public for the Planning Commission meeting. However, one letter was not regarding the public hearing item.

Mr. Marty Harris has contacted the City (by email and letter) about his concern on removing “Storage yards for commercial vehicle” as a permitted use in the zoning ordinance. Mr. Meissner contacted Mr. Harris and explained that the proposed changes only applies to Central Lathrop and not Lathrop Gateway. After the clarification, Mr. Harris withdrew his objection.

No other public comments were received, either physically or by teleconference, regarding the item on discussion.

MOTION

Moved by Commissioner Ishihara, Second by Chair Gatto to adopt a resolution recommending City Council adopt various amendments to the Lathrop Municipal Code to modernize, simplify, and streamline various sections of Title 17, Zoning Code, Title 8, Health and Safety, Title 10, Vehicles and Traffic, And Title 12, Streets, Sidewalks and Public Places (TA-20-71)

Ayes: Dresser, Rhodes, Gatto, Ishihara

Noes: None

Absent: Ralmilay

Abstain: None

Motion Carries: 4-0-1

9. STAFF COMMENTS

Mr. Meissner announced that the City has hired a new Assistant Planner, Trent DaDalt.

Staff provided an update on current projects throughout the City.

10. PLANNING COMMISSION COMMENTS

Commissioner Ishihara welcomed Trent DaDalt and thanked staff for their hard work.

Commissioners thanked staff for the good work done during the pandemic.

11. ADJOURNMENT

Vice Chair Dresser adjourned the meeting at 7:08 PM.