

**CITY OF LATHROP  
PARKS AND RECREATION COMMISSION REGULAR MEETING  
THURSDAY, AUGUST 3, 2023, 6:00P.M.  
COUNCIL CHAMBERS, CITY HALL  
390 TOWNE CENTRE DRIVE  
LATHROP, CALIFORNIA 95330**

**MINUTES**

**1. PRELIMINARY**

- 1.1 CALL TO ORDER – Parks and Recreation Commissioner Chair Zien called the meeting to order at 6:06 p.m.
- 1.2 ROLL CALL Present: Chair Zien, Vice-Chair Hopping, Commissioners Smith, Datoc, Sandhu
- 1.3 PLEDGE OF ALLEGIANCE – Chair Zien led the Pledge of Allegiance
- 1.4 ANNOUNCEMENT(S) BY CHAIR OR DIRECTOR - None

**2. PRESENTATIONS**

2.1 PARKS, RECREATION AND MAINTENANCE SERVICES UPDATE

Parks, Recreation and Maintenance Services Director Todd Sebastian reported the following update:

- *Recreation Special Events Update*  
Gave an overview on recent past events including the “Lathrop Birthday Celebration”, “Movies in the Park”, and “Concerts in the Park” which all saw an increase in attendance. Stanford Crossing and the Lathrop Food Plaza were partners for the “Lathrop Birthday Celebration”. Under counter organic waste bins were handed out during the event to all attendees. Upcoming Special Events include “Family Fun Night” on August 11<sup>th</sup>, “Touch a Truck” on September 9<sup>th</sup>, “Comedy Under the Stars” on September 15<sup>th</sup> and “Trunk or Treat” on October 21<sup>st</sup>.
- *Recreation Programs Update*  
Gave an overview on past and upcoming recreation programs. Camp Lathrop and Future Leaders Summer Camp is ending this week and both programs were full. There is a teen Welcome Back Party at the Generations Center on August 18<sup>th</sup>. The popular Senior Summer Camp is returning on August 9<sup>th</sup> where seniors will have an afternoon full of games, songs, water play and more. The 2023 Resource Fair will take place on September 26<sup>th</sup> with 30-35 vendors that can provide resources to the senior

community. Sports is wrapping up the Junior Giants program this weekend with over 300 participants. NFL Flag Football is accepting registration now for ages 5-13. This is a co-ed program.

- *Park Grand Openings*  
On Saturday, July 15<sup>th</sup> there was a tour for three park grand openings: Lions Park, River Park North and Rotary Park. Lions Park is near completion and will be open soon.
- *Parks*  
Milestone Manor Park Revitalization project is underway and should be completed later this this fall. The park will be getting a children’s play area, BBQ’s, picnic tables, a walking bridge, a perimeter fence and more. There was a grant awarded for this project for \$192,620. The City-standard park furniture and signs have arrived and have been installed in several parks. The installation will continue in parks citywide.

**3. CITIZEN’S FORUM** - None

Persons who wish to speak to the Commission regarding an item that is not on today’s agenda may do so at this time. All public comment must be made in compliance with the Lathrop City Council Handbook of Rules & Procedures.

**4. CONSENT CALENDAR**

Items on the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion and one vote. There will be no separate discussion of these items unless the Chair, Co-Chair, or citizen so requests, in which event the item will be removed from the Consent Calendar and considered separately.

**4.1 APPROVAL OF MINUTES FOR THE PARKS AND RECREATION COMMISSION REGULAR MEETING ON FEBRUARY 2, 2023 AND THE SPECIAL MEETING ON MARCH 23, 2023.**

On a motion made by Chair Zien, seconded by Vice-Chair Hopping, the Parks and Recreation Commission accepted the February 2, 2023 Regular Meeting Minutes and the March 23, 2023 Special Meeting Minutes.

Ayes: Zien, Hopping, Smith, Datoc, Sandhu  
Noes: None  
Absent: None  
Abstain: None  
Motion Carries: 5-0-0-0

## 5. SCHEDULED ITEMS

### 5.1 REVIEW AND RECOMMEND COUNCIL APPROVE THE REVISED RIVER ISLANDS PHASE TWO PARKS AND OPEN SPACE MASTER PLAN

Parks, Recreation and Maintenance Services Director Todd Sebastian introduced Principal Landscape Architect for O'Dell Engineering Chad Kennedy and River Islands, LLC. Representative Ramon Batista. Parks, Recreation and Maintenance Services Director Todd Sebastian gave a presentation regarding the Revised River Islands Phase Two Parks and Open Space Master Plan.

On a motion made by Chair Zien, seconded by Commissioner Sandhu, the Parks and Recreation Commission recommends the approval of the Revised River Islands Phase Two Parks and Open Space Master Plan.

Ayes: Zien, Hopping, Smith, Datoc, Sandhu  
Noes: None  
Absent: None  
Abstain: None  
Motion Carries: 5-0-0-0

### 5.2 REVIEW AND RECOMMEND COUNCIL APPROVAL OF THE LATHROP LIONS CLUB REQUEST FOR A FEE WAIVER

Parks, Recreation and Maintenance Services Director Todd Sebastian presented the Facility Fee Waiver that was submitted by the Lathrop Lions Club for the use of the Valverde Park Picnic Shelter on Saturday, October 21, 2023 for a Breast Cancer Walk. They will be partnering with the Police Officers Association. The total amount of the fee waiver request is \$85.

On a motion made by Chair Zien, seconded by Vice-Chair Hopping, the Parks and Recreation Commission recommends the approval of the Lathrop Lions Club Fee Waiver.

Ayes: Zien, Hopping, Smith, Datoc, Sandhu  
Noes: None  
Absent: None  
Abstain: None  
Motion Carries: 5-0-0-0

## 6. COMMISSION COMMUNICATIONS

Commissioner Smith reported posts he has seen recently on some River Islands Facebook pages about children not having access to water in the parks.

Parks, Recreation and Maintenance Services Director Todd Sebastian reported that the parks do have drinking fountains available for the public to use.

Parks, Recreation and Maintenance Services Director Todd Sebastian asked the Commissioners if they are interested in getting new Commission shirts. Commissioners answered yes. Staff will be sending out examples for the Commissioners to select which style and color they would prefer.

7. **ADJOURNMENT** – There being no further business, Chair Zien adjourned the meeting at 6:28 p.m.

*Todd Sebastian*

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Todd Sebastian

Director – Parks, Recreation & Maintenance Services