

ITEM 4.8

CITY MANAGER'S REPORT DECEMBER 9, 2019 CITY COUNCIL REGULAR MEETING

ITEM: **RESOLUTION DECLARING CERTAIN VEHICLES AND EQUIPMENT SURPLUS PROPERTY AND AUTHORIZING THEIR DISPOSAL**

RECOMMENDATION: **Adopt a Resolution Declaring Certain Vehicles and Equipment Surplus Property and Authorizing Their Disposal**

SUMMARY:

The City has two surplus vehicles and various equipment which have either reached their useful life, have been replaced, or the repair costs exceed their fair market value. Staff recommends these items to be auctioned, discarded, or recycled with an approved recycling vendor.

BACKGROUND:

The City of Lathrop updated its policy regarding disposition of surplus property on December 1, 2014 pursuant to Resolution 14-3848 and staff recommends that the items listed on Attachment "A" be declared surplus property in accordance with this policy. All of these items have reached their useful life, have been replaced, or the cost of repair exceeds their value. Each item listed on the attachment has a brief description of the condition of each item. All of the listed items are ready to be declared surplus property for sale, recycling, or disposal.

According to City policy, if the market value of surplus items is greater than \$5,000, the Purchasing Officer shall present the listing of such assets to the City Council for action regarding their declaration as surplus. It has been determined that these items collectively could have a value greater than \$5,000.

Vehicles will be sold at public auction by Nationwide Fleet Services pursuant to an existing contract. Surplus equipment will be discarded or recycled if auction not successful.

REASON FOR RECOMMENDATION:

Pursuant to City policy, at least once a year each Department Head shall conduct a review of inventory, goods and supplies utilized by that department and shall determine what items have become surplus. City staff has gathered a list of surplus items from all department's which are included in Attachment "A". These surplus assets have been reviewed and determined that their collective value could be greater than \$5,000. Also, once the surplus items are discarded, it will help each department maintain storage space.

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FISCAL IMPACT:

Any net revenues from the sale of these items will be returned to the City's general fund.

ATTACHMENTS:

- A. Resolution Declaring Certain Vehicles and Equipment Surplus Property and Authorizing Their Disposal
- B. Surplus property items list

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APPROVALS:

Vanessa R. Portillo
Vanessa Portillo
Deputy Finance Director

11.20.19
Date

Cari James
Cari James
Director of Finance

11-21-19
Date

Salvador Navarrete
Salvador Navarrete
City Attorney

11-21-19
Date

Stephen Salvatore
Stephen Salvatore
City Manager

11-21-19
Date

RESOLUTION NO. 19-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP
DECLARING CERTAIN VEHICLES AND EQUIPMENT SURPLUS PROPERTY AND
AUTHORIZING THEIR DISPOSAL**

WHEREAS, the City of Lathrop has a policy that allows for the disposal of equipment and inventory with City Council approval; and

WHEREAS, the City has surplus vehicles and equipment, which have reached their useful life, are inoperable, or the cost of repairs exceed their value; and

WHEREAS, the City Council has reviewed the following list of surplus items which are to be auctioned, recycled, or discarded:

| ITEM | ID NO. |
|--------------------------|-------------------|
| BMW Motorcycle | WB10439A04ZF49281 |
| BMW Motorcycle | WB1044004EZW2343 |
| Boom Truck | 1GBM7H1J11899 |
| Line Pump | N/A |
| 40' Aluminum Box Trailer | N/A |

NOW, THEREFORE, BE IT RESOLVED that the City Council declares the above items listed to be surplus property and authorizes the City Manager to dispose of the surplus equipment and inventory.

The foregoing resolution was passed and adopted this 9th day of December, 2019, by the following vote of the City Council, to wit:

AYES:

NOES:

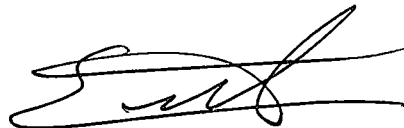
ABSENT:

ABSTAIN:

Sonny Dhaliwal, Mayor

ATTEST:

APPROVED AS TO FORM:



Teresa Vargas, City Clerk

Salvador Navarrete, City Attorney

ATTACHMENT B
 Surplus Property Items List
 December 9, 2019

| | Vehicle Description | Vehicle Identification Number | Current Mileage | Reason for Disposition | Dept/ Division |
|----|----------------------------|--------------------------------------|------------------------|-------------------------------|-----------------------|
| 1) | BMW Motorcycle | WB10439A04ZF49281 | N/A | Damaged | PD |
| 2) | BMW Motorcycle | WB1044004EZW2343 | N/A | Damaged | PD |
| 3) | Boom Truck | 1GBM7H1J11899 | N/A | Reached Useful Life | PW |

| | Item Description | ID/Serial Number | Quantity | Reason for Disposition | Dept/ Division |
|----|--------------------------|-------------------------|-----------------|-------------------------------|-----------------------|
| 1) | Line Pump | n/a | 1 | Reached Useful Life | PW |
| 2) | 40' Aluminum Box Trailer | n/a | 1 | Reached Useful Life | PW |

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