

**CITY MANAGER'S REPORT
MARCH 11, 2019 CITY COUNCIL REGULAR MEETING**

ITEM: **PLANNING FEE WAIVER REQUEST BY NEW LIFE CHURCH (TUP-19-20)**

RECOMMENDATION: **Consider Adoption of a Resolution to Waive the Temporary Use Permit Application Processing and Document Retention Fees for New Life Church in the Combined Amount of \$392**

SUMMARY:

New Life Church in Lathrop is hosting two (2) events in 2019 and will be utilizing the Kelly Business Park parking lot in front of New Life Church (89 D'Arcy Parkway) as the venue for the events. The events include:

- EggSplosion, on Saturday, April 20, 2019; and
- SummerBASH, on Sunday, July 28, 2019

New Life Church has submitted a letter (Attachment 2) requesting the City waive the Temporary Use Permit (TUP) application processing fee of \$382, and the document retention fee of \$10 (\$392) for the two events.

BACKGROUND:

New Life Church has submitted a Temporary Use Permit application for their 2019 events. The events are as follows:

- Easter EggSplosion – Event includes amenities for guests, including three (3) bounce houses, zippy pets go cart style track, face painting, pony rides, multiple carnival style games, 52' inflatable obstacle course and egg coloring. The event hours are from 10:00 A.M. to 1:00 P.M. This is a free event for the community.
- SummerBASH – Event includes amenities for guests, including three (3) bounce houses, petting zoo, face painting, pony rides, multiple carnival style games, 52' inflatable obstacle course, and dunk tank. Live bands will perform in the New Life Church auditorium. Event hours are from 9:00 A.M. to 1:00 P.M. This is a free event for the community.

Last year, the City approved TUP-18-7, permitting three (3) events to be held in the New Life Church parking lot (Kelly Business Park): The Explosion, SummerFest and the Live Nativity events. In 2018, the City Council adopted Resolution 18-4358, waiving the \$392, including both application processing and document retention fees, for their Temporary Use Permit in 2018.

REASON FOR RECOMMENDATION:

Staff recommends the City Council adopt a resolution to waive the Temporary Use Permit Application and Document Retention Fees, and make findings that the fee waiver supports a public benefit to the community, and that the amount of the fee waiver is de-minimis in nature, and is not subsidized by other facility fees.

COUNCIL GOALS ADVANCED BY THIS AGENDA ITEM:

The proposed resolution promotes community values by supporting activities that benefit local non-profit organizations, and promotes team work between the public, Council, and City staff that supports local community activities.

FISCAL IMPACT:

The requested fee waiver is \$392.

ATTACHMENTS:

1. Resolution approving the fee waiver request
2. Applicant fee waiver request letter
3. Vicinity map

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NEW LIFE CHURCH FEE WAIVER**

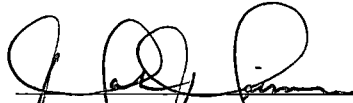
APPROVALS:



David Niskanen
Contract Planner

2/21/19

Date



Mark Meisner
Community Development Director

2/21/19

Date



Cari James
Finance Director

2/21/19

Date



Salvador Navarrete
City Attorney

2-26-19

Date



Stephen Salvatore
City Manager

3-5-19

Date

RESOLUTION NO. 19-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP TO WAIVE THE TEMPORARY USE APPLICATION PROCESSING AND DOCUMENT RETENTION FEES FOR THE NEW LIFE CHURCH 2019 EVENTS IN THE COMBINED AMOUNT OF \$392

WHEREAS, on March 11, 2019, the City Council of the City of Lathrop considered a request by New Life Church to waive the \$382 Temporary Use Permit Fee and the \$10 Document Retention Fee for the two (2) events held in 2019 at the Kelly Business Park in Lathrop; and

WHEREAS, the New Life Church has planned and organized community events annually and has provided the citizens of Lathrop and neighboring areas a place to celebrate Easter and Summer; and

WHEREAS, the City Council finds that this request provides a public benefit to the community, and that the amount of the request is de minimis in nature and not subsidized from other facility fees.

NOW, THEREFORE, BE IT RESOLVED, that in view of the direct public benefit that will be provided by the New Life Church Eggspllosion Easter event and SummerBASH event within the City of Lathrop, the City Council of the City of Lathrop does hereby waive the Temporary Use Permit Application Fee in the amount of \$382 and Document Retention Fee in the amount of \$10 for a total of \$392.

PASSED AND ADOPTED this 11th day of March 2019, by the following vote:

AYES:

NOES:

ABSENT:

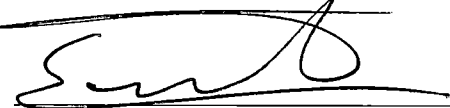
ABSTAIN:

SONNY DHALIWAL, MAYOR

ATTEST:

APPROVED AS TO FORM:

Teresa Vargas, City Clerk



Salvador Navarrete, City Attorney



January 10, 2019

Dear Distinguished Lathrop City Council Members,

RECEIVED

FEB 14 2019

CITY OF LATHROP
COM. DEV. DEPT.

It is with great enthusiasm that I share with you New Life Church, a 501c3 non-profit, will again this year be hosting our community Easter Egg Hunt and Festival which we call "Easter EGGsplosion." This year's festival, which we anticipate will draw nearly 1,500 people, will be held on Saturday, April 20th from 10:00 a.m. - 1:00 p.m. Our event will be held at our Lathrop New Life campus and will feature a 20,000 egg hunt, multiple inflatables, zippy pets go-cart style track, egg coloring, face painting, pony rides and many other carnival style games along with a visit from the Easter Bunny...all for FREE! In addition, we are thrilled to share that we will be hosting one more 2018 free community events as follows:

1. Summer Bash - Sunday, July 28 from 6:00-10:00 p.m.
 - a. This event will feature inflatables, dunk tank, summer carnival games, live bands performing in our auditorium and much more. We anticipate hundreds of people in attendance.

In order to host events of this magnitude, we mobilize nearly 100 volunteers from our church family per event, the majority of whom live in Lathrop. In addition, New Life invests a significant portion of our annual budget on these quality events. It is our sincere hope to encourage and inspire the families in our great city.

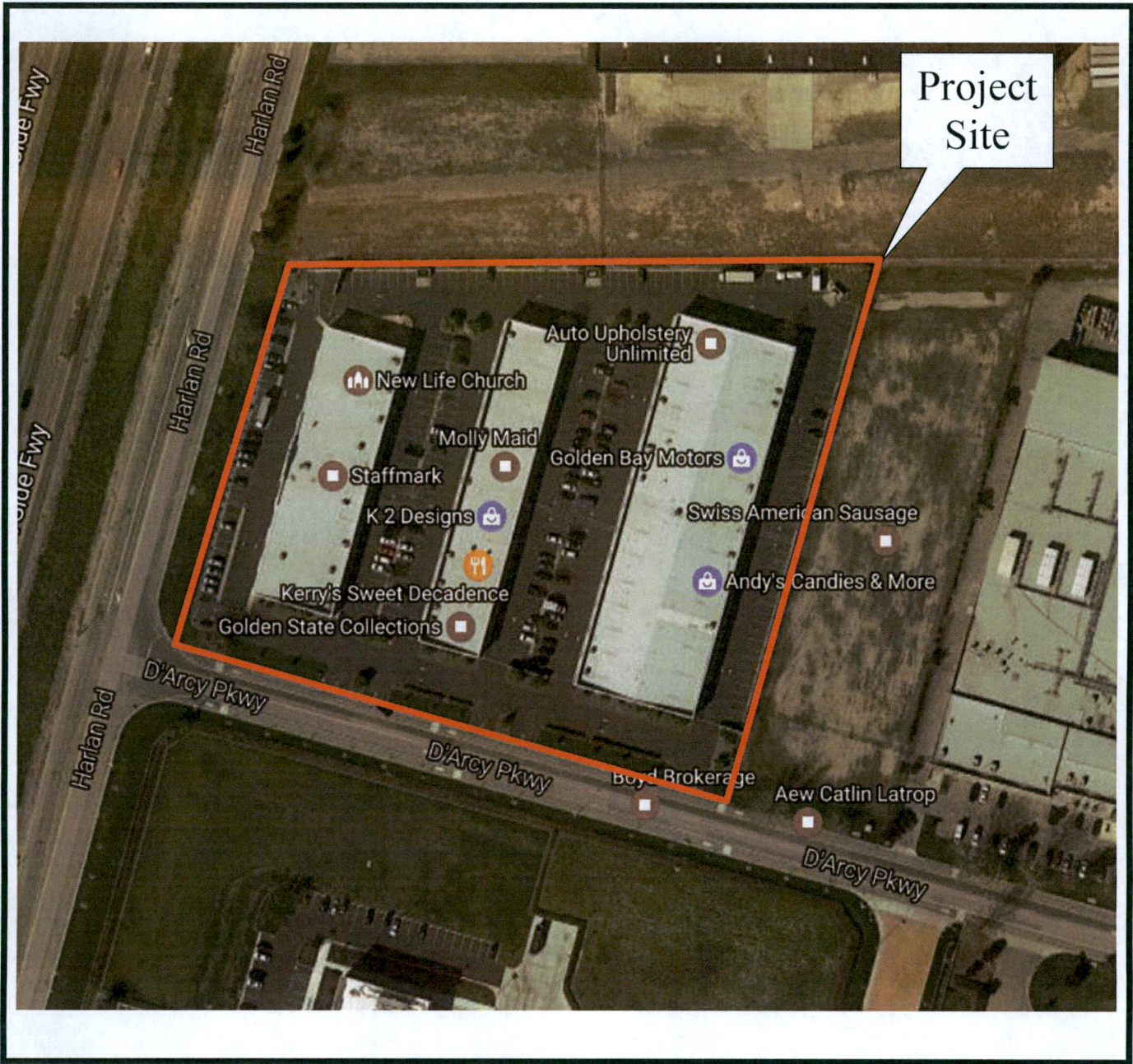
The point of this letter is to humbly request that the City Council waive our \$392.00 event permit fee. Should the reimbursement be granted, we will redirect the funds into these events.

Thank you for your kind consideration! If any of you are available, I would love to see you at any or all of these free community events.

Sincerely,

Rev. Troy Stein
Lead Pastor
New Life Church

107 D'Arcy Parkway
Lathrop, CA 95330 USA
(209) 858-8377
www.NewLifeLathrop.com



PLANNING DIVISION
Vicinity Map

	<p>TUP-19-20 Temporary Use Permit New Life Church 2019 Events 89 D'Arcy Parkway APN: 198-240-49</p>	<p>N</p> <p>(Not to Scale)</p>
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