

# March 10, 2025 – City Council Regular Meeting – 7:00 p.m.



City Council Chamber  
390 Towne Centre Drive  
Lathrop, California  
(209) 941-7200  
[www.ci.lathrop.ca.us](http://www.ci.lathrop.ca.us)

## City Council

Paul Akinjo, Mayor

Jennifer Torres-O'Callaghan, Vice Mayor

Minnie Diallo, Councilmember

Stephen Dresser, Councilmember

Diane Lazard, Councilmember

## City Staff

Stephen Salvatore, City Manager

Salvador Navarrete, City Attorney

Michael King, Assistant City Manager

Thomas Hedegard, Deputy City Manager

Stephen Sealy, Chief of Police

Teresa Vargas, Government Services  
Director / City Clerk

Brad Taylor, City Engineer

Tony Fernandes, Information Systems Director

Cari James, Finance Director

Juliana Burns, Human Resources Director

Rick Caguiat, Community Development  
Director

Todd Sebastian, Parks and Recreation  
Director

## General Order of Business

1. Preliminary
  - Call to Order
  - Closed Session
  - Roll Call
  - Invocation
  - Pledge of Allegiance
  - Announcements by Mayor/City Mgr.
  - Informational Items
  - Declaration of Conflict of Interest
2. Presentations
3. Citizen's Forum
4. Consent Calendar
5. Scheduled Items
  - Public Hearings
  - Appeals
  - Referrals and Reports from Commissions and Committees
  - All Other Staff Reports and/or Action Items
  - Study Sessions
6. Council Communications
7. Adjournment

## Order of Discussion

Generally, the order of discussion after introduction of an item by the Mayor will include comments and information by staff followed by City Council questions and inquiries. The applicant, or their authorized representative, or interested residents, may then speak on the item; each speaker may only speak once to each item. At the close of public discussion, the item will be considered by the City Council and action taken.

## Consent Calendar

Items on the Consent Calendar are considered routine by the City Council and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Councilmember or interested resident so requests, in which case the item will be removed from the Consent Calendar and considered separately.



**March 10, 2025 – Regular Meeting Agenda – 7:00 p.m.**

## **IMPORTANT NOTICE REGARDING THIS MEETING**

This public meeting will be conducted in person; all members of the City Council will attend in person. Members of the public are welcome in person. This meeting will also be available for public participation by teleconference via ZoomGov at the following link:

<https://www.zoomgov.com/j/1601041135?pwd=TJKdPY7gD7RkyQLQAMaG0B46Aw1eS.1>

- ✦ During the meeting, those joining ZoomGov, will be allowed to speak prior to the close of public comment on an item. If you are using this method, please "raise the hand" feature to inform the City Clerk (meeting host) you wish to speak on the matter. Please ensure your computer speaker and microphone are fully functional.
- ✦ For audio / calling in only, dial: +1 (669) 254-5252 or +1 (669) 216-1590
  - To request to speak (same as the "raise hand" feature) press \*9 / When the City Clerk calls your name, press \*6 to unmute.
- ✦ Meeting Webinar ID: 160 104 1135 / Passcode: 144402
- ✦ If you are not able to attend the meeting in person or virtually - Public comment / questions will be accepted by email to City Clerk Teresa Vargas at [website\\_cco@ci.lathrop.ca.us](mailto:website_cco@ci.lathrop.ca.us) or by calling (209) 941-7230. Please refer to the Agenda Item or Public Comment Matter, and the date of the City Council Meeting, in your written communication.
- ✦ Questions or comments submitted by email must be submitted by 4:00 p.m., on the day of the meeting.
- ✦ To address the City Council in person, please submit a purple card to the City Clerk indicating name, address, and number of the item upon which a person wishes to speak.

Council Meetings are live-streamed (with Closed Captioning) on Comcast Cable Channel 97, and on the City Council Webpage: <https://www.ci.lathrop.ca.us/citycouncil/page/live-stream>

### **Addressing the Council**

Any person may speak once on any item under discussion by the City Council after receiving recognition by the Mayor. Purple speaker cards will be available prior to and during the meeting. To address the City Council, a card must be submitted to the City Clerk indicating the name, address and number of the item upon which a person wishes to speak. When addressing the City Council, please walk to the lectern located in front of the City Council. State your name and address. In order to ensure all persons, have the opportunity to speak, a time limit will be set by the Mayor for each speaker (see instructions on speaker form). In the interest of time, each speaker may only speak once on each individual agenda item; please limit your comments to new material; do not repeat what a prior speaker has said. If you challenge the nature of a proposed action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing.

## **Citizen's Forum**

Any person desiring to speak on a matter, which is not scheduled on this agenda, may do so under the Citizen's Forum section. Please submit your purple speaker card to the City Clerk prior to the commencement of Citizen's Forum or submit your request to speak via the "raise hand" feature in ZoomGov. Only those who have submitted speaker cards, or have expressed an interest in speaking, prior to the conclusion of Citizen's Forum will be called upon to speak. Please be aware the California Government Code prohibits the City Council from taking any immediate action on an item, which does not appear on the agenda, unless the item meets stringent statutory requirements. The Mayor will limit the length of your presentation (see instructions on speaker form) and each speaker may only speak once on this agenda item. Please note, the Council Chamber has limited occupancy due to social distancing.

To leave a voice message for all Councilmembers simultaneously, dial (209) 941-7230. To send an e-mail for Councilmembers simultaneously email: [citycouncil@ci.lathrop.ca.us](mailto:citycouncil@ci.lathrop.ca.us). This City Council Agenda and meeting materials can be accessed by computer or any smart device at: <https://www.ci.lathrop.ca.us/meetings>

## **General Information**

For reports citing supplemental documents relating to specific agenda items, these are available for review in the City Clerk's Office. This agenda was posted at the following locations: City Hall, Community Center, Generations Center, Senior Center, and the Lathrop-Manteca Fire District "J" Street and Somerston Parkway Offices. The meetings of the Lathrop City Council are broadcast on Lathrop Comcast Cable Television Channel 97 and live streamed on the City's website.

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility and/or accommodations to this meeting. [28 CFR 35.102-35.104 ADA Title II] Interested persons must request the accommodation at least 2 working days in advance of the meeting by contacting the City Clerk at (209) 941-7230. Information about the City or items scheduled on the agenda may be referred to:

Teresa Vargas, MMC  
Government Services Director / City Clerk  
390 Towne Centre Drive  
Lathrop, CA 95330  
Telephone: (209) 941-7230



**CITY OF LATHROP  
CITY COUNCIL REGULAR MEETING  
MONDAY, MARCH 10, 2025  
7:00 P.M.  
COUNCIL CHAMBER, CITY HALL  
390 Towne Centre Drive  
Lathrop, CA 95330**

**AGENDA**

**PLEASE NOTE: There will be no Closed Session. The Regular Meeting will commence at 7:00 p.m.**

**1. PRELIMINARY**

- 1.1 CALL TO ORDER
- 1.2 ROLL CALL
- 1.3 INVOCATION
- 1.4 PLEDGE OF ALLEGIANCE
- 1.5 ANNOUNCEMENT(S) BY MAYOR / CITY MANAGER
- 1.6 INFORMATIONAL ITEM(S) - None
- 1.7 DECLARATION OF CONFLICT(S) OF INTEREST

**2. PRESENTATIONS - None**

**3. CITIZEN'S FORUM**

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under Citizen's Forum. Please submit a purple speaker card to the City Clerk prior to the commencement of Citizen's Forum. Only those who have submitted speaker cards, or have expressed an interest in speaking, prior to the conclusion of Citizen's Forum will be called upon to speak. Please be aware the California Government Code prohibits the City Council from taking any immediate action on an item, which does not appear on the agenda, unless the item meets stringent statutory requirements. The City Council can, however, allow its members or staff to briefly (no more than five (5) minutes) respond to statements made, to ask questions for clarification, make a brief announcement or report on his or her own activities. (See California Government Code Section 54954.2(a)). Unless directed otherwise by City Council majority, all questions asked and not answered at the meeting will be responded to in writing within 10 business days. ALL PUBLIC COMMENTS MUST BE MADE IN COMPLIANCE WITH THE LATHROP CITY COUNCIL HANDBOOK OF RULES AND PROCEDURES!

#### **4. CONSENT CALENDAR**

Items on the Consent Calendar are considered routine by the City Council and will be enacted by one motion and one vote. There will be no separate discussion of these items unless the Mayor, Councilmember, or citizen so requests, in which event the item will be removed from the Consent Calendar and considered separately.

- 4.1 **WAIVING OF READING OF ORDINANCES AND RESOLUTIONS**  
Waive the Reading in Full of Ordinances and Resolutions on Agenda and Adopt by Reading of Title Only, Unless Otherwise Requested by the Mayor or a Councilmember
- 4.2 **APPROVAL OF MINUTES**  
Approve Minutes for the Regular City Council Meeting of January 13, 2025
- 4.3 **SECOND READING AND ADOPTION OF ORDINANCE 25-463 OF THE CITY COUNCIL OF THE CITY OF LATHROP UPDATING THE MILITARY EQUIPMENT LIST FOR MILITARY EQUIPMENT USE POLICY NO. 706, FOR THE USE OF MILITARY EQUIPMENT BY THE LATHROP POLICE DEPARTMENT, IN COMPLIANCE WITH CALIFORNIA GOVERNMENT CODE SECTIONS 7070-7075, ASSEMBLY BILL 481**  
Waive Full Reading and Adopt Ordinance 25-463 Amending Lathrop Municipal Code (LMC) Chapter 9.20 Titled "Military Equipment Use Policy", of Title 9 "Public Peace And Welfare" by Amending Section 9.20.050 Titled "Active Policies" to Update Existing Military Equipment List For Military Equipment Use Policy No. 706, by Incorporating Funding, Acquisition, And Use Of New Military Equipment for the Lathrop Police Department, In Compliance With California Government Code Sections 7070-7075, Assembly Bill 481 (Chieu)
- 4.4 **TREASURER'S REPORT FOR DECEMBER 2024**  
Approve Quarterly Treasurer's Report for December 2024
- 4.5 **ACCEPT THE GENERAL PLAN HOUSING ELEMENT ANNUAL PROGRESS REPORT FOR CALENDAR YEAR 2024**  
Adopt Resolution to Accept the General Plan Housing Element Annual Progress Report for Calendar Year 2024 and Authorize Staff to Submit the Report to the Governor's Office of Planning and Research and State Department of Housing and Community Development
- 4.6 **VALIDATION OF THE 2024 FINDING OF ADEQUATE PROGRESS IN THE MOSSDALE TRACT AREA**  
Adopt Resolution Validating the 2024 Urban Level of Flood Protection (ULOP) Finding Adequate Progress in the Mossdale Tract Area, Acting as the Land Use Agency

- 4.7 APPROVE PROFESSIONAL SERVICES AGREEMENT WITH ROBERT HALF INC., TO PROVIDE STAFFING SERVICES IN THE BUILDING DEPARTMENT FOR EPL (ENTERPRISE PERMITTING AND LICENSING) SOFTWARE ADMINISTRATION AND REPORT MANAGEMENT SERVICES  
Adopt Resolution Approving a Professional Services Agreement with Robert Half Inc., to Provide Staffing Services in the Building Department for EPL (Enterprise Permitting and Licensing) Software Administration and Report Management Services
- 4.8 APPROVE CONTRACT AMENDMENT NO. 3 WITH SORACCO, INC., FOR ON-CALL CONSTRUCTION SERVICES FOR WET UTILITY AND STREET REPAIRS  
Adopt Resolution to Approve Contract Amendment No. 3 for On-Call Construction Services for Wet Utility and Street Repairs with Soracco, Inc., and Approve a Budget Amendment
- 4.9 APPROVE AGREEMENT WITH V&A CONSULTING ENGINEERS INC., TO PROVIDE A CONDITION ASSESSMENT OF CROSSROADS STORM DRAIN PUMP STATION OUTFALL AND PIPELINES AND A BUDGET AMENDMENT  
Adopt Resolution to Approve an Agreement with V&A Consulting Engineers Inc., to Provide a Condition Assessment of the Crossroads Storm Drain Pump Station Outfall and Pipelines, and Approve a Budget Amendment
- 4.10 APPROVE BUDGET AMENDMENT FOR THE OPERATION AND MAINTENANCE OF THE LATHROP CONSOLIDATED TREATMENT FACILITY  
Adopt Resolution to Approve a Budget Amendment for Wastewater Plant Operation and Maintenance of the Lathrop Consolidated Treatment Facility
- 4.11 APPROVE AMENDMENT NO. 5 TO THE PROFESSIONAL SERVICES AGREEMENT WITH PACIFIC ADVANCED CIVIL ENGINEERING, INC., FOR CONSOLIDATED TREATMENT FACILITY PHASE 3 EXPANSION, CIP WW 22-38 AND APPROVE BUDGET AMENDMENT  
Adopt Resolution to Approve Amendment No. 5 to the Professional Services Agreement with Pacific Advanced Civil Engineering, Inc., for Consolidated Treatment Facility Phase 3 Expansion, CIP WW 22-38, and Approving Budget Amendment
- 4.12 APPROVE PROFESSIONAL SERVICES AGREEMENT WITH BUTLER AMUSEMENTS, INC., FOR LATHROP POLICE DEPARTMENT TO PROVIDE LAW ENFORCEMENT SERVICES FOR ANNUAL CARNIVAL EVENT ON APRIL 17, 2025 THROUGH APRIL 20, 2025  
Adopt Resolution Approving Professional Services Agreement with Butler Amusement, Inc., for Lathrop Police Department to Provide Law Enforcement Services for their Annual Carnival Event on April 17, 2025 through April 20, 2025

- 4.13 ACCEPT PUBLIC IMPROVEMENTS CONSTRUCTED BY PISOR FENCE DIVISION, INC., FOR ROAD AND LEVEE ACCESS GATES, CIP PS 23-15  
Adopt Resolution to Accept Public Improvements Constructed by Pisor Fence Division, Inc., for Road and Levee Access Gates, CIP PS 23-15, and Authorize the Filing of a Notice of Completion, Release of Contract Retention, and Release of Performance and Payment Bonds
- 4.14 AWARD CONSTRUCTION CONTRACT TO ARROW DRILLERS INC., FOR CONSTRUCTION OF GOLDEN VALLEY PARKWAY AND SADLER OAK DRIVE FIBER OPTIC EXTENSION, CIP GG 22-03 AND APPROVE BUDGET AMENDMENT  
Adopt Resolution to Award a Construction Contract to Arrow Drillers Inc., for Construction of Golden Valley Parkway and Sadler Oak Drive Fiber Optic Extension, CIP GG 22-03 and Approve Budget Amendment
- 4.15 AWARD CONSTRUCTION CONTRACT TO ST. FRANCIS ELECTRIC, LLC., FOR CONSTRUCTION OF LATHROP HIGH SCHOOL PEDESTRIAN SIGNAL, CIP PS 25-05  
Adopt Resolution to Award a Construction Contract to St. Francis Electric, LLC., for the Construction of Lathrop High School Pedestrian, CIP PS 25-05
- 4.16 REJECT ALL BIDS FOR CONSTRUCTION OF LATHROP ELECTRIC VEHICLE CHARGING STATIONS, CIP GG 24-28  
Adopt Resolution to Reject All Bids for Construction of Lathrop Electric Vehicle Charging Stations, CIP GG 24-28
- 4.17 CREATE CIP PW 25-19 WATER CONSERVATION REGULATORY COMPLIANCE PROGRAM, APPROVE PROFESSIONAL SERVICES AGREEMENT WITH EKI WATER AND ENVIRONMENT, INC., AND APPROVE BUDGET AMENDMENT  
Adopt Resolution to Create Regulatory Compliance Program PW 25-19 Water Conservation, Approve a Professional Services Agreement with EKI Water and Environment, Inc., and Approve a Budget Amendment

## **5. SCHEDULED ITEMS**

- 5.1 PUBLIC HEARING (PUBLISHED NOTICE) TO CONSIDER COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIP ACT (HOME) PROGRAM ALLOCATIONS FOR FISCAL YEAR 2025-2026  
City Council to Consider the Following:
1. Hold a Public Hearing; and
  2. Adopt Resolution Recommending the Allocation of CDBG and HOME Funds for FY 2025-2026 for Consideration by San Joaquin County and the U.S. Housing and Urban Development Department (HUD)

- 5.2 PUBLIC HEARING (PUBLISHED NOTICE) TO CONSIDER MUNICIPAL CODE AMENDMENT TO REMOVE LOT SIZE RESTRICTIONS ON THE KEEPING OF FOWL WITHIN CITY LIMITS  
City Council to Consider the Following:
1. Hold a Public Hearing; and
  2. First Reading and Introduction of an Ordinance to Adopt an Amendment to the Lathrop Municipal Code (LMC) Section 6.16.010 to Remove Lot Size Restrictions on the Keeping of Fowl Within City Limits
- 5.3 PUBLIC HEARING (PUBLISHED NOTICE) TO CONSIDER AN ORDINANCE AMENDING TITLE 10, CHAPTER 10.24, SECTION 10.24.030 DESIGNATED NO PARKING AREAS OF THE LATHROP MUNICIPAL CODE  
City Council to Consider the Following:
1. Hold a Public Hearing; and
  2. Introduction and First Reading of an Ordinance of the City Council of the City of Lathrop to Amend Title 10, Chapter 10.24, Section 10.24.030 Designated No Parking Areas of the Lathrop Municipal Code (LMC)
- 5.4 BIENNIAL BUDGET FISCAL YEAR (FY) 2024 – 2025 MID-YEAR REPORT (YEAR 2)  
Adopt Resolution Approving the Mid-Year Budget Report for Year 2 of the Biennial Budget FY 2024 and FY 2025 and Related Budget and Position Requests

## 6. COUNCIL COMMUNICATIONS

### 6.1 MAYOR & COUNCILMEMBER COMMITTEE REPORT(S)

- *Ava Community Energy (Diallo/Torres-O'Callaghan)*
- *Central Valley Executive Committee/LOCC (Akinjo/Diallo)*
- *Council of Governments (Akinjo/Diallo)*
- *Integrated Waste Management Solid Waste Division (Dresser/Torres-O'Callaghan)*
- *Local Agency Formation Commission (LAFCo) (Diallo)*
- *Reclamation District 17 Joint Powers Authority (Salvatore)*
- *San Joaquin Partnership Board of Directors (Salvatore)*
- *San Joaquin County Commission on Aging (Vacancy)*
- *San Joaquin Valley Air Pollution Control District (Dresser/Akinjo)*
- *Water Advisory Board (Torres-O'Callaghan/Lazard)*
- *Tri Valley-San Joaquin Valley Regional Rail Authority (Akinjo)*
- *San Joaquin Area Flood Control Agency (Akinjo/Lazard/Torres-O'Callaghan)*

### 6.2 MAYOR & COUNCILMEMBER COMMENT(S)

## 7. ADJOURNMENT

*/Teresa Vargas/*

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Teresa Vargas, MMC  
Government Services Director, City Clerk