

ITEM 4.6

CITY MANAGER'S REPORT JULY 8, 2024 CITY COUNCIL REGULAR MEETING

ITEM: **APPROVE OUT OF STATE TRAVEL FOR COUNCIL MEMBERS TO ATTEND THE 2024 NATIONAL LEAGUE OF CITIES CITY SUMMIT**

RECOMMENDATION: **Adopt Resolution Authorizing Out of State Travel for Four (4) Council Members to Attend the 2024 National League of Cities City Summit in Tampa Bay, Florida, November 13 -16, 2024**

SUMMARY:

The National League of Cities (NLC) is an organization comprised of City, Town and Village leaders focused on improving the quality of life for their current and future constituents. The NLC has 100 years of experience in providing educational and resource programs dedicated to the development of local governments and their leaders. The NLC has members and supporters throughout 2,700 cities across the nation. Their mission is to advocate for, and protect the interests of, cities, towns and villages by influencing federal policy, strengthening local leadership and driving innovative solutions. In order to expand educational training opportunities and take advantage of the legislative support services provided by the National League of Cities, the City of Lathrop became a member city in 2021.

The National League of Cities will be hosting their 2024 City Summit, November 13th through the 16th, in Tampa Bay, Florida. Since, City policy requires Council approval for all out of state travel, staff requests approval of the attached resolution authorizing travel for up to four (4) Council Members to attend the National League of Cities 2024 City Summit.

The City Council training and travel budget, for FY 24-25, includes funds for in-state training and travel. Therefore, a budget amendment will be needed to cover the proposed out of state travel, as it was not included in the current budget. The cost per Council Member is approximately \$5,500, which includes actuals and estimates for conference registration, hotel, airfare, transportation and meals (not provided by the conference). This request would allow travel for Vice Mayor Diallo, and Council Members Akinjo, Lazard and Torres-O'Callaghan.

REASON FOR RECOMMENDATION:

Councilmember participation allows the opportunity to learn about protecting the interests of our municipality, the federal policy and lawmaking process, strengthening local leadership and driving innovative solutions.

FISCAL IMPACT:

Staff requests out of state travel approval for four (4) Council Members to attend the National League of Cities 2024 City Summit, in Tampa Bay, Florida, November 13-16, 2024. The FY 24-25, City Council training and travel budget includes funds for in-state training and travel.

Therefore, a budget amendment will be needed to cover the requested out of state travel, as it was not included in the current budget. The cost per Council Member is approximately \$5,500, which includes actuals and estimates for conference registration, hotel, airfare, transportation and meals. This request would allow travel for Vice Mayor Diallo, and Council Members Akinjo, Lazard and Torres-O'Callaghan.

Budget Amendment

City Council (1010-11-10) Training & Travel Expense Account - \$22,000.

ATTACHMENTS:

- A. Resolution Approving Out of State Travel to the 2024 National League of Cities City Summit to Tampa Bay, Florida from November 13-16, 2024.
- B. 2024 National League of Cities City Summit to Tampa Bay, Florida Registration Information.


**CITY MANAGER'S REPORT
JULY 8, 2024 CITY COUNCIL REGULAR MEETING
NATIONAL LEAGUE OF CITIES 2024 CITY SUMMIT**

APPROVALS:



Teresa Vargas
Government Services Director
City Clerk

7/2/24
Date



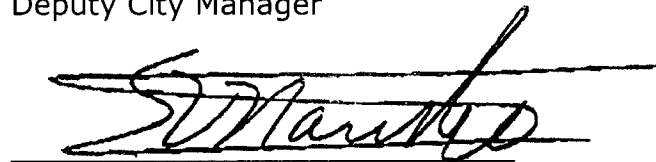
Cari James
Finance Director

7/2/2024
Date



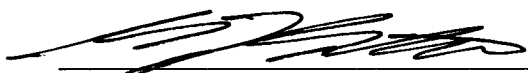
Thomas Hedegard
Deputy City Manager

7/2/2024
Date



Salvador Navarrete
City Attorney

7/2/2024
Date



Stephen J. Salvatore
City Manager

7.2.24
Date

RESOLUTION NO. 24-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP AUTHORIZING OUT OF STATE TRAVEL FOR FOUR (4) COUNCIL MEMBERS TO ATTEND THE 2024 NATIONAL LEAGUE OF CITIES CITY SUMMIT IN TAMPA BAY, FLORIDA, NOVEMBER 13 -16, 2024

WHEREAS, the National League of Cities (NLC) is an organization comprised of city, town and village leaders focused on improving the quality of life for their current and future constituents; and

WHEREAS, the NLC's mission is to advocate for, and protect the interests of, cities, towns and villages by influencing federal policy, strengthening local leadership and driving innovative solutions; and

WHEREAS, in order to expand educational training opportunities and take advantage of the legislative support services provided by the National League of Cities, the City of Lathrop became a member city in 2021; and

WHEREAS, the NLC will be hosting their 2024 City Summit, November 13th through the 16th, in Tampa Bay, Florida; and

WHEREAS, since City policy requires Council approval for all out of state travel, staff requests approval of the attached resolution authorizing travel for up to four (4) Council Members to attend the National League of Cities 2024 City Summit; and

WHEREAS, the City Council training and travel budget, for FY 24-25, includes funds for in-state training and travel. Therefore, a budget amendment will be needed to cover the proposed out of state travel, as it was not included in the current budget; and

WHEREAS, the cost per Council Member is approximately \$5,500, which includes actuals and estimates for conference registration, hotel, airfare, transportation and meals (not provided by the conference). This request would allow travel for Vice Mayor Diallo, and Council Members Akinjo, Lazard and Torres-O'Callaghan.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Lathrop hereby approve out of state travel for four (4) Council Members to attend the National League of Cities 2024 City Summit, in Tampa Bay, Florida, November 13-16, 2024; and

BE IT FURTHER RESOLVED, that the City Council of the City of Lathrop hereby approve a budget amendment in the amount of \$22,000 to the City Council (1010-11-10) Training & Travel Budget Expense Account.

The foregoing resolution was passed and adopted this 8th day of July 2024, by the following vote of the City Council, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Sonny Dhaliwal, Mayor

ATTEST:

Teresa Vargas, City Clerk

APPROVED AS TO FORM:



Salvador Navarrete, City Attorney



100 Years in the Making...City Summit 2024

For a century, the National League of Cities has been supporting local leaders in building thriving cities, town and villages. This November, secure your spot at City Summit to ensure you are a part of NLC's centennial celebration.

City Summit is one of the most comprehensive conferences for local elected officials and municipal staff.

WITH OVER 4,000 COLLEAGUES UNDER ONE ROOF, YOU WILL HAVE ACCESS TO:

LEARN

- Workshops that cover trending and emerging topics that impact local governments.
- Timely resources that can help your community thrive.
- Executive education to build your leadership skills.

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- Timely resources that can help your community thrive.
- Executive education to build your leadership skills.



From connecting you with experts and thought leaders to providing timely resources and opportunities to meet and network with peers from across the country, City Summit is a must-attend event for local government advocates.

Check-out our tentative 2024 Travel Planner and be sure to join us in Tampa Bay, Florida for our extended program. Pre-conference programming begins November 12th and main conference programming will kick-off November 13th. See you there!

Learn and grow your network at City Summit!

Make Your Case?

Need to convince a supervisor that you should go to City Summit? Here are a few tips to help you make the case for your attendance...

- Meet other staff and professionals working for local government with whom you can exchange ideas and learn from.
- Connect with experts and hear from renowned speakers specializing in the issues and topics confronting local governments.
- Learn the latest information and access cutting-edge technology and resources to help your municipality work more efficiently and effectively.

[Download the Justification Letter Here](#)

And don't forget to say thank you when you return home.

- Share information by volunteering to connect peers with someone you met.
- Consider putting together a goodie bag (save some of the free swag you picked up in the vendor hall) to show appreciation.

Bring a Colleague



If you've been to City Summit before, you probably know someone that could benefit from this amazing experience.

Invite them to join us...you can save with group registrations.

REGISTER NOW

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