

PUBLIC HEARING TO CONSIDER APPROVAL OF NEW FEES AND UPDATE FEES TO  
THE PUBLIC SAFETY SECTION OF THE CITY OF LATHROP'S MASTER FEE SCHEDULE



CITY COUNCIL REGULAR MEETING  
March 13, 2023  
ITEM 5.2

# SUMMARY

- The Lathrop Police Department has been operational since June 29, 2022. During this time, staff has been able to review and assess the fees charged to the public for various records and other administrative services.
- Staff initiated a comparative fee study of the fees and services of surrounding law enforcement agencies to determine the following recommended rates.
- Pursuant to the Lathrop Municipal Code (LMC) section 6.08.100, the proposed fees, if approved, will be added to the Public Safety section of the City of Lathrop's Master Fee Schedule.



# COMPARATIVE FEE STUDY

## PROPOSED NEW FEES

Service Type	Elk Grove PD	Lodi PD	Manteca PD	Ripon PD	Stockton PD	Tracy PD	Proposed Lathrop Fees
Accident Report Copies	No Fee	\$0.10 Per page	\$1.00 First page, \$0.10 each add'l page	\$0.10 Per page (No Fee if under \$1.00)	\$0.10 Per page for paper copy (\$11.75 added if mailed) No Fee for Electronic Copy	\$10.00	<b>\$10.00 + \$0.10 per page after 25<sup>th</sup> page</b>  <b>No Fee for Electronic Copy</b>
Alarm Permit	\$50.00	\$25.00	No Fee	No Fee	\$64.25 Permit \$28.25 Renewals	\$26.00	<b>No Fee</b>
Audiotapes	N/A	N/A	\$10.00	N/A	N/A	N/A	<b>\$10.00</b>
Citation Copy	N/A	N/A	\$20.00	N/A	N/A	N/A	<b>No Fee</b>
Citation Sign Off – Other Agencies	No Fee	\$10.00	\$20.00	No Fee	\$11.00 (On Site) \$35.00 (Off Site)	\$19.00	<b>No Fee</b>
Clearance Letter	Not Listed	\$22.00	\$20.00	N/A	\$24.00	\$19.00	<b>\$20.00</b>
Crime Report Copy	No Fee	\$0.10 Per page	\$1.00 First page, \$0.10 each add'l page	\$0.10 Per page (No Fee if under \$1.00)	\$0.10 Per page for paper copy (\$11.75 added if mailed) No Fee for Electronic Copy	\$0.15 Per page	<b>\$10.00 + \$0.10 per page after 25<sup>th</sup> page ( No Fee to DV, Sex Crimes, Elder Abuse Victims, Family Code 6228)</b> <b>No Fee for Electronic Copy</b>

# COMPARATIVE FEE STUDY

## PROPOSED NEW FEES

Service Type	Elk Grove PD	Lodi PD	Manteca PD	Ripon PD	Stockton PD	Tracy PD	Proposed Lathrop Fees
False Alarms	\$75 – 3 <sup>rd</sup> Response \$100 – 4 <sup>th</sup> Response \$200 – 5 <sup>th</sup> Response \$250 – 6 <sup>th</sup> or more (\$50 more for panic/robbery alarm)	Warning – 1 <sup>st</sup> Response \$50 or School – 2 <sup>nd</sup> Response \$100 + postage – 3 <sup>rd</sup> Response \$200 + postage – 4 <sup>th</sup> Response \$500 + postage – 5 <sup>th</sup> or more Response	\$100 – 3 <sup>rd</sup> Response \$200 – 4 <sup>th</sup> Response \$300 – 5 <sup>th</sup> Response \$200 – No Alarm Permit \$100 – No Responder Response	No Fee	\$98.75 (2 in 90 Days) \$98.75 (Activated by Alarm User) \$93.25 (Non-Response Type) \$312 (No Permit on File)	\$38 – 4 <sup>th</sup> Response \$65 – 5 <sup>th</sup> Response \$83 – 6 <sup>th</sup> Response \$94 – 7 <sup>th</sup> Response	No Fee – 1 <sup>st</sup> Response \$25 – 2 <sup>nd</sup> Response \$50 – 3 <sup>rd</sup> Response \$100 – 4 <sup>th</sup> Response \$200 – 5 <sup>th</sup> Response \$250 – 6 <sup>th</sup> or more Response
Fingerprinting (Live Scan)	\$50 Businesses Not Available for Public	\$20 plus DOJ or FBI Fees	\$30	\$20 plus DOJ or FBI Fees	\$24 plus DOJ or FBI Fees	\$20 plus DOJ or FBI Fees	\$20 plus DOJ or FBI Fees
Photographs Per Case	No Fee for Public \$10 for Ins. Co or Law Firm	\$10.00	\$10.00	No Fee for Electronic \$0.52 for CD or \$0.61 for DVD	\$67.25 per DVD	\$50 Per Photo Reproduction \$0.38 Traffic Photo for Insurance Co.	\$10.00 per case  No Fee for Electronic Copy
Repossession	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	N/A	\$15.00 (Pursuant to Gov't Code 41612)
Solicitor Permits	N/A	\$70.00 Permit \$25.00 Renewal	\$80.00	No Fee	N/A	Included with Business License	\$75.00
Sound Permits	N/A	N/A	N/A	N/A	N/A	N/A	No Fee
Videotapes / DVD / Thumbdrive	N/A	No Fee	\$10.00	\$0.61 per DVD	\$10.00	\$21.12 Per Thumbdrive	\$10.00 Per CD/ DVD/ THUMBDRIVE
VIN Verification	Not Offered – Referred to DMV	\$45.00	\$20.00	Not Offered – Referred to CHP	No Fee	\$26.00	No Fee

# PROPOSED FEE UPDATES

➤ In addition to the new fees, staff reviewed the current adopted fees for Public Safety and is proposing Council approve the following updates:

Description	Adopted Fee	Proposed Updated Fee
Vaccine – Dog – DHLPP	\$6.00	Actual Cost
Vaccine – Dog – Bordetella	\$6.00	Actual Cost
Vaccine – Cat – FVRCP	\$6.00	Actual Cost

- This update will bring the vaccine fees to be consistent with other vaccines and test fees that are charged at actual cost.

Description	Adopted Fee	Proposed Updated Fee
Vehicle Release Fee	\$125.00	\$125.00 No Fee for Victims of Any Crime

- The language to be added to the adopted Vehicle Release Fee makes clear that there will be no charge for victims of any crime.



# RECOMMENDATIONS

- Staff recommends Council to consider the following:
  - Hold a Public Hearing; and
  - Adopt Resolution Approving the New Fees and Update Fees to the Public Safety Section of the City of Lathrop's Master Fee Schedule
- Staff is available to answer any questions.

