

## ITEM 5.2

### CITY MANAGER'S REPORT OCTOBER 11, 2021 CITY COUNCIL REGULAR MEETING

**ITEM:** **CONSIDER THE CREATION OF CIP PK 22-34  
SHILLING AVENUE PARK PROJECT AND  
APPROVE RELATED BUDGET AMENDMENT**

**RECOMMENDATION:** **Council to Consider the Adoption of a  
Resolution Approving the Creation of CIP PK  
22-34 for the Shilling Avenue Park Project and  
Authorize Related Budget Amendment**

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#### **SUMMARY:**

At its August 9, 2021 meeting, City Council requested staff look into the possibility of creating a park on the City owned 1-acre retention pond located on the corner of Shilling Avenue and Reverend Maurice Cotton Drive. Staff is requesting City Council consider the creation of Capital Improvement Project (CIP) PK 22-34 and authorize a budget amendment of \$50,000 for an engineer's review of the proposed location and the creation of design options based on the engineer's report. Completed design options will allow staff to bid the project, develop construction options, and return to Council to discuss the options and potential approval of construction contracts.

If approved, this improvement project could be funded from existing funds within the Culture and Leisure Capital Facility Fee (CFF) Fund (2260).

#### **BACKGROUND:**

The City currently owns a 1-acre retention basin at the corner of Shilling Avenue and Reverend Maurice Cotton Drive. This parcel serves as storm water flood protection for the surrounding neighborhood. Staff is proposing the creation of a park, similar to the retention basins within the Woodfield development, that may include a perimeter walking trail, 3 outdoor fitness stations, a small children's play structure, a water play fountain, single unit restroom, shaded picnic table with barbecue, park benches, a drinking fountain, and a 4' perimeter fence. Approval of this item would allow staff to:

1. Conduct an engineer's report of the parcel to determine what improvements can be made and options for improvements that would not impact flood protection of the neighborhood.
2. Creation of design options based on the report and allow staff to develop construction options, bid the project and return to Council for approval of a construction contract for the construction of the proposed park at this location.

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**OCTOBER 11, 2021 CITY COUNCIL REGULAR MEETING**  
**CONSIDER THE CREATION OF CIP PK 22-34 SHILLING AVENUE PARK**  
**PROJECT AND APPROVE RELATED BUDGET AMENDMENT**

**REASON FOR RECOMMENDATION:**

Staff is requesting City Council consider the creation of CIP PK 22-34 Shilling Avenue Park Project and authorize a budget amendment of \$50,000 from the Culture and Leisure CFF Fund 2260 to the General CIP Fund 3010 to allow staff to generate an engineer’s report on the location, create design options, solicit bids and return to Council with a proposed construction contract for the construction of a park at this location.

**FISCAL IMPACT:**

Staff requests City Council authorize a budget amendment of \$50,000 from the Culture and Leisure CFF 2260 to the General CIP Fund 3010 to fund CIP PK 22-34 to conduct an engineer’s report, create design options, and request bids for Council review:

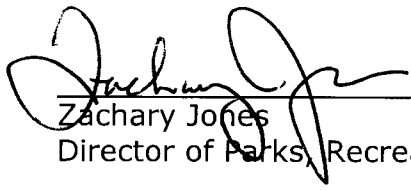
Transfer Out (Culture & Leisure CFF Funds)		
2260-99-00-990-90-10		\$50,000
Transfer In (General CIP)		
3010-99-00-393-00-00		\$50,000
Increase Expenditure		
3010-80-00-420-12-00-00	PK 22-34	\$50,000

**ATTACHMENTS:**

- A. A resolution of the City Council of the City of Lathrop approving the creation of CIP PK 22-34 Shilling Avenue Park Project and related budget amendment.

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**PROJECT AND APPROVE RELATED BUDGET AMENDMENT**

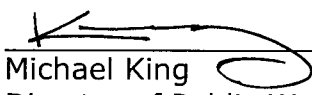
**APPROVALS:**

  
\_\_\_\_\_  
Zachary Jones  
Director of Parks, Recreation & Maintenance Services

9.27.2021  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Ken Reed  
Senior Construction Manager


9-30-2021  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Michael King  
Director of Public Works

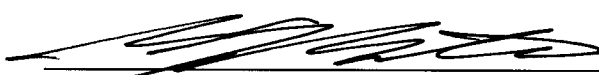
9-30-2021  
\_\_\_\_\_  
Date

  
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Cari James  
Director of Finance and Administrative Services

10/4/2021  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Salvador Navarrete  
City Attorney

9-28-2021  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Stephen J. Salvatore  
City Manager

10.0.21  
\_\_\_\_\_  
Date

**RESOLUTION NO. 21-\_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP  
APPROVING THE CREATION OF CIP PK 22-34 SHILLING AVENUE PARK  
PROJECT AND RELATED BUDGET AMENDMENT**

**WHEREAS**, at the August 9, 2021 meeting, City Council requested staff look into the possibility of creating a park on the City owned 1-acre retention pond located on the corner of Shilling Avenue and Reverend Maurice Cotton Drive; and

**WHEREAS**, staff is requesting approval of the creation of CIP PK 22-34 and a budget amendment of \$50,000 for an engineer’s review of the proposed location, and the creation of design options based on the engineer’s report; and

**WHEREAS**, completed design options will allow staff to solicit bids and return to Council to discuss the options and approval of the construction contracts.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Lathrop approves the creation of CIP PK 22-34 with a corresponding budget amendment of \$50,000 from Culture and Leisure CFF 2260 into the General CIP Fund 3010 to allow for an initial engineer’s review and development of design options for staff to solicit construction bids constructions bids for Council consideration.

Transfer Out (Culture & Leisure CFF Funds)		
2260-99-00-990-90-10		\$50,000
Transfer In (General CIP)		
3010-99-00-393-00-00		\$50,000
Increase Expenditure		
3010-80-00-420-12-00-00	PK 22-34	\$50,000

**ATTACHMENT A**

The foregoing resolution was passed and adopted this 11<sup>th</sup> day of October 2021 by the following vote of the City Council, to wit:

AYES:

NOES:

ABSTAIN:

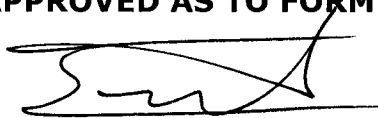
ABSENT:

\_\_\_\_\_  
Sonny Dhaliwal, Mayor

**ATTEST:**

\_\_\_\_\_  
Teresa Vargas, City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Salvador Navarrete, City Attorney

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