

**CITY MANAGER'S REPORT
OCTOBER 11, 2021 CITY COUNCIL REGULAR MEETING**

ITEM: CHRISTMAS PARADE TEMPORARY STREET CLOSURE

RECOMMENDATION: Adopt Resolution Approving Temporary Street Closures for the Lathrop Christmas Parade on December 11, 2021

SUMMARY:

On December 11, 2021, the City of Lathrop will host the annual Christmas Parade. The parade will begin at 11:00 a.m. at the corner of Fifth and J Street and travel south and turn west on Thomsen Road; follow Thomsen Road to Cambridge Drive; turn north onto Cambridge and follow Cambridge to J Street; turn east onto J Street and conclude at the corner of Fifth and J Street. Staff has coordinated the route and the temporary street closures with Public Works, Community Development, Lathrop Police Services and the Lathrop Manteca Fire District to ensure the safety of this event. Since the parade will utilize the entire street at these locations, staff is requesting Council approval of the proposed temporary street closures.

BACKGROUND:

On December 11, 2021, the Parks and Recreation Staff will be hosting the annual Christmas Parade. This year's theme is "Gingerbread Christmas". More than 50 entries are anticipated.

The parade will begin at 11:00 a.m. at Fifth & J Street; continue south on Fifth Street and turn west on Thomsen Road; continue on Thomsen Road and turn north on Cambridge Drive; continue on Cambridge and turn east on J Street; parade will continue on J Street and conclude at the corner of J and Fifth Street. The Judges Review Stand will be located along J Street. Staging of the parade entries will be located on J Street between 6th Street and Revere Lane as well as Sixth Street between J and K Streets.

Staff will coordinate the temporary street closures with Public Works, Community Development, Lathrop Police Services and the Fire Department. Forty-eight hours prior to the parade, the barricades will be set on the side of the road to alert the community about areas of "No Parking" and "Street Closure". On the day of the parade, additional barricades are set with advanced warning signs: "Road Closed Ahead" and "Detour Ahead". Approximately ½ hour prior to the beginning of the parade, the actual "Road Closure" signs are set in place, volunteers with the Parks and Recreation staff help at all intersections for traffic flow. At the conclusion of the parade, barricades are collected.

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The Lathrop-Manteca Fire District (LMFD) will provide Santa Claus a ride in a unit that is temporarily placed out of service. LMFD in-service vehicles will also participate at the end of the parade allowing quick response to calls if necessary.

The Community Development Department has found the Parade to be exempt from the provisions of CEQA under Title 14 California Code of Regulations, Chapter 3, Article 19, Section 15304(e) (Minor Alterations to Land).

To ensure the safety of the parade, and all spectators and participants, staff is requesting temporary closures of the following streets:

- **J Street** – From Cambridge Drive and 5th Street
- **5th Street** - From J Street to Thomsen Road
- **Thomsen Road** - From 5th Street to Cambridge Drive
- **Cambridge Road** – From Thomsen to J Street

This temporary closure will take place on Saturday, December 11, 2021 from approximately 10:00 am to 12:30 pm for the purpose of presenting the annual Christmas Parade.

REASON FOR RECOMMENDATION:

The adoption of this resolution will approve the temporary street closures to allow staff to facilitate the 2021 Christmas Parade.

FISCAL IMPACT:


Expenses are offset by revenue from donations and entry fees. No other anticipated costs, other than staff time to prepare this report.

ATTACHMENTS:

- A. Resolution Approving Temporary Street Closure
- B. Parade Route Map


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APPROVALS:



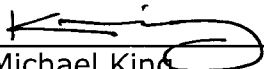
Zachary Jones
Director of Parks, Recreation and Maintenance Services

9.27.2021
Date



Mark Meissner
Director of Community Development

9-29-2021
Date



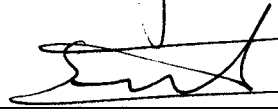
Michael King
Director of Public Works

9-30-2021
Date



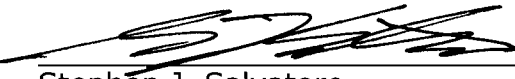
Cari James
Director of Finance and Administrative Services

10/4/2021
Date



Salvador Navarrete
City Attorney

9.29.2021
Date



Stephen J. Salvatore
City Manager

10.5.21
Date

RESOLUTION NO. 21-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP
APPROVING TEMPORARY STREET CLOSURES FOR THE 2021 CHRISTMAS
PARADE ON DECEMBER 11, 2021**

WHEREAS, on October 11, 2021 City Staff requested City Council approval for temporary street closures for the Christmas Parade on December 11, 2021; and

WHEREAS, the streets recommended for temporary closure for the Christmas parade route are:

- **J Street** – From Cambridge Drive and 5th Street
- **5th Street** - From J Street to Thomsen Road
- **Thomsen Road** - From 5th Street to Cambridge Drive
- **Cambridge Road** – From Thomsen to J Street

WHEREAS, these street closures will be in affect from approximately 10:00 a.m. to 12:30 p.m. on Saturday, December 11, 2021 for purpose of presenting the annual Christmas Parade; and

WHEREAS, the City of Lathrop’s Public Works Department has agreed to set barricades on the side of the road to alert the community about areas of closure 48 hours in advance of the parade; and

WHEREAS, advanced temporary signage will be placed on the streets identifying the temporary closure from approximately 10:00a.m. to 12:30p.m. on December 11, 2021; and

WHEREAS, local volunteers will be utilized to help at intersections for traffic flow during the temporary street closure and the Fire Department has been coordinated with for the parade route; and

WHEREAS, the parade is exempt from the provisions of CEQA pursuant to Title 14 California Code of Regulations, Chapter 3, Article 19, Section 15304 (e) (Minor Alterations to Land).

NOW, THEREFORE, BE IT RESOLVED that pursuant to Vehicle Code Section 21101, subdivision (e), the City Council of the City of Lathrop does hereby approve temporary closure of:

- **J Street** – From Cambridge Drive and 5th Street
- **5th Street** - From J Street to Thomsen Road
- **Thomsen Road** - From 5th Street to Cambridge Drive
- **Cambridge Road** – From Thomsen to J Street

This temporary closure is authorized to take place on Saturday, December 11, 2021 from approximately 10:00 am to 12:30 pm for the purpose of presenting the annual Christmas Parade.

PASSED AND ADOPTED this 11th day of October 2021, by the following vote:

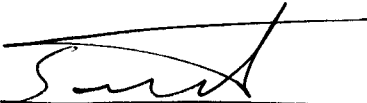
- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Sonny Dhaliwal, Mayor

APPROVED AS TO FORM:

ATTEST:

Teresa Vargas, City Clerk



Salvador Navarrete, City Attorney

2021 Christmas Parade Proposed Route

