

## **ITEM 4.11**

### **CITY MANAGER'S REPORT SEPTEMBER 13, 2021 CITY COUNCIL REGULAR MEETING**

**ITEM:** **APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH WGR SOUTHWEST, INC. TO PROVIDE SMALL CONSTRUCTION PROJECT INSPECTION SUPPORT FOR THE CITY'S STORM WATER DISCHARGE PERMIT SD 22-32 AND RELATED BUDGET AMENDMENT**

**RECOMMENDATION:** **Adopt a Resolution Approving a Professional Services Agreement with WGR Southwest, Inc., to Provide Small Construction Project Inspection Support for the Phase II Small MS4 Storm Water Discharge Permit Regulatory Compliance Program SD 22-32 and Related Budget Amendment**

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#### **SUMMARY:**

Approval of a professional services agreement with WGR Southwest, Inc. (WGR) is requested to provide small construction project inspection support services for the City's Small Phase II Municipal Separate Storm Sewer System (MS4) regulatory compliance program SD 22-32. The cost of the agreement is \$61,900 and is to be paid from the storm water inspection fees collected during the building permit process. Staff also requests approval of a budget amendment to transfer these fees to the Small Phase II MS4 Regulatory Compliance Program SD 22-32.

#### **BACKGROUND:**

The current Phase II Small MS4 General Permit was adopted by the State Water Resources Control Board on February 5, 2013 and became effective on July 1, 2013. The permit requirements include inspection of small construction projects, (defined as projects with less than one acre of soil disturbance) that are also required to submit project specific Erosion and Sediment Control Plans (ESCPs) for the City to review. The City is also required to maintain an inventory of all the small construction projects.

Until recently, WGR has provided the City with comprehensive storm water permit compliance support services, which today are now mostly administered by Public Works staff with the exception of the small construction project inspections. At the request of staff, WGR has provided a proposal to provide small construction project inspection support services from September 2021 through June 30, 2022. The cost for these services is estimated to be \$61,900 based on the current volume of small construction projects.

**CITY MANAGER'S REPORT** **PAGE 2**  
**SEPTEMBER 13, 2021 CITY COUNCIL REGULAR MEETING**  
**APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH WGR**  
**SOUTHWEST, INC. TO PROVIDE SMALL CONSTRUCTION PROJECT INSPECTION**  
**SUPPORT FOR THE CITY'S STORM WATER DISCHARGE PERMIT SD 22-32 AND**  
**RELATED BUDGET AMENDMENT**

**REASON FOR RECOMMENDATION:**

Approval of the agreement with WGR will allow the City to remain in compliance with the Phase II Small MS4 General Permit for small construction project inspections.

**FISCAL IMPACT:**

Funds approved in the City's budget for the Storm Water Discharge Permit Compliance for Fiscal Year 2021-2022 are insufficient to authorize the agreement with WGR, and will need to be supplemented by allocating storm water inspection fees to the Storm Water Discharge Permit Regulatory Compliance Program SD 22-32 through the following budget amendment:

Increase Appropriations

2020-50-03-420-01-00	SD 22-32	\$ 61,900
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Increase Revenue

2020-50-03-341-02-03	SD 22-32	\$ 61,900
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**ATTACHMENTS:**

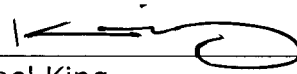
- A. Resolution Approving a Professional Services Agreement with WGR Southwest, Inc., to Provide Small Construction Project Inspection Support for the Phase II MS4 Storm Water Discharge Permit SD 22-32 and Related Budget Amendment
- B. Professional Services Agreement with WGR Southwest, Inc. to Provide Small Construction Project Inspection Support for the Phase II MS4 Storm Water Discharge Permit Regulatory Compliance Program SD 22-32

**CITY MANAGER'S REPORT**  
**SEPTEMBER 13, 2021 CITY COUNCIL REGULAR MEETING**  
**APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH WGR**  
**SOUTHWEST, INC. TO PROVIDE SMALL CONSTRUCTION PROJECT INSPECTION**  
**SUPPORT FOR THE CITY'S STORM WATER DISCHARGE PERMIT SD 22-32 AND**  
**RELATED BUDGET AMENDMENT**

**APPROVALS:**

  
\_\_\_\_\_  
Greg Gibson  
Senior Civil Engineer

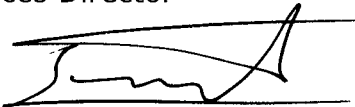
9/2/2021  
Date

  
\_\_\_\_\_  
Michael King  
Director of Public Works


9.2.2021  
Date

  
\_\_\_\_\_  
Cari James  
Finance & Administrative  
Services Director

9/3/2021  
Date

  
\_\_\_\_\_  
Salvador Navarrete  
City Attorney

9-2-2021  
Date

  
\_\_\_\_\_  
Stephen J. Salvatore  
City Manager

9.7.21  
Date

**RESOLUTION NO. 21-\_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH WGR SOUTHWEST, INC. TO PROVIDE SMALL CONSTRUCTION PROJECT INSPECTION SUPPORT FOR THE PHASE II SMALL MS4 STORM WATER DISCHARGE PERMIT REGULATORY COMPLIANCE PROGRAM SD 22-32 AND RELATED BUDGET AMENDMENT**

**WHEREAS**, the current Phase II Small MS4 General Permit for storm water discharge was adopted by the State Water Resources Control Board (SWRCB) on February 5, 2013 and became effective on July 1, 2013; and

**WHEREAS**, the permit requirements include inspection of small construction projects (defined as projects with less than one acre of soil disturbance) that are also required under the permit to submit Erosion and Sediment Control Plans (ESCPs) for review; and

**WHEREAS**, until recently, WGR has provided the City with comprehensive storm water permit compliance support services, which are now mostly administered by Public Works staff with the exception of the small construction project inspections; and

**WHEREAS**, at the request of staff, WGR has provided a proposal to provide small construction project inspection support services from September 2021 through June 30, 2022 for an estimated cost of \$61,900 based on the current volume of small construction projects; and

**WHEREAS**, funds approved in the City's budget for storm water discharge permit compliance for Fiscal Year 2021-2022 are insufficient to authorize the agreement with WGR, and will need to be supplemented by allocating storm water inspection fees to the Storm Water Discharge Permit Regulatory Compliance Program SD 22-32 through a budget amendment.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Lathrop does hereby approve a professional services agreement with WGR to provide small construction inspection support for the Phase II Small MS4 General Permit for a cost not to exceed \$61,900 to be paid on an hourly basis from funds collected by the City for storm water inspection fees and allocated to the City's Storm Water Discharge Regulatory Compliance Program SD 22-32 in accordance with the following budget amendment:

Increase Appropriations

2020-50-03-420-01-00 SD 22-32 \$ 61,900

Increase Revenue

2020-50-03-341-02-03 SD 22-32 \$ 61,900

The foregoing resolution was passed and adopted this 13th day of September 2021, by the following vote of the City Council, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Sonny Dhaliwal, Mayor

**ATTEST:**

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Teresa Vargas, City Clerk

**APPROVED AS TO FORM:**



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Salvador Navarrete, City Attorney

**CITY OF LATHROP**

**AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES WITH  
WGR SOUTHWEST, INC.**

**TO PROVIDE SMALL CONSTRUCTION PROJECT INSPECTION  
SUPPORT FOR THE PHASE II SMALL MS4 STORMWATER DISCHARGE  
PERMIT REGULATORY COMPLIANCE PROGRAM – SD 22-32**

**THIS AGREEMENT**, dated for convenience this \_\_\_\_\_ **day of September 2021**, is by and between **WGR Southwest, Inc.** (“CONSULTANT”) and the **City of Lathrop**, a California municipal corporation (“CITY”);

**RECITALS:**

**WHEREAS**, CONSULTANT is specially trained, experienced, and competent to perform Professional Consulting Services, which are required by this agreement; and

**WHEREAS**, CITY selected the CONSULTANT pursuant to said qualifications; and

**WHEREAS**, CONSULTANT is willing to render such Professional Consulting Services, as hereinafter defined, on the following terms and conditions;

**NOW, THEREFORE**, CONSULTANT and the CITY agree as follows:

**AGREEMENT**

**(1) Scope of Service**

CONSULTANT agrees to perform Professional Consulting Services in accordance with the scope of work and fee proposal provided by CONSULTANT, attached hereto as Exhibit “A” and incorporated herein by reference. CONSULTANT represents it is prepared to and can diligently perform these services in accordance with the upmost standards of its profession and to CITY’S satisfaction. The fee proposal shall include all reimbursable costs required for the performance of the Scope of Services. Payment of additional reimbursable costs considered to be over and above those inherent in the original Scope of Services shall be approved of in advance and in writing, by the CITY.

**(2) Compensation**

CITY hereby agrees to pay CONSULTANT a sum not to exceed **\$61,900**, for the Professional Consulting Services on an hourly basis set forth in Exhibit “A”. CONSULTANT shall be paid any uncontested sum due and payable within thirty

CITY OF LATHROP - PROFESSIONAL SERVICES AGREEMENT WITH WGR SOUTHWEST, INC. FOR SMALL CONSTRUCTION INSPECTION SUPPORT, SD 22-32

(30) days of receipt of billings containing all information pursuant to Paragraph 5 below.

Compensation for any task must be equal to or less than the percentage of task complete. In no event shall CONSULTANT be entitled to compensation for work not included in Exhibit "A", unless a written change order or authorization describing the extra work and payment terms has been executed by CITY's authorized representative prior to the commencement of the work. Payment is made based on a time and materials basis.

**(3) Effective Date and Term**

The effective date of this Agreement is **September \_\_\_\_\_, 2021** and it shall terminate no later than **June 30, 2022**.

**(4) Independent Contractor Status**

It is expressly understood and agreed by both parties that CONSULTANT, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and not an employee of the CITY. As an independent contractor, CONSULTANT is responsible for controlling the means and methods to complete the scope of work described in Exhibit "A" to City's satisfaction. CONSULTANT expressly warrants not to represent, at any time or in any manner, that CONSULTANT is an employee of the CITY.

**(5) Billings**

CONSULTANT shall submit invoices for completed work on a monthly basis, or as otherwise agreed, providing without limitation, details as to amount of hours, individual performing said work, hourly rate, and indicating to what aspect of the Scope of Services said work is attributable. CONSULTANT'S bills shall include a list of all tasks, a total amount due, the amounts previously billed, and the net amount due on the invoice. Except as specifically authorized by CITY, CONSULTANT shall not bill CITY for duplicate services performed by more than one person. In no event shall CONSULTANT submit any billing for an amount in excess of the rates or the maximum amount of compensation provided in section (2) for either task or for the entire Agreement, unless modified by a properly executed change order.

**(6) Advice and Status Reporting**

CONSULTANT shall provide the CITY with timely reports, orally or in writing, of all significant developments arising during performance of its services hereunder, and shall furnish to CITY such information as is necessary to enable CITY to monitor the performance of this Agreement. CONSULTANT shall submit to CITY such reports, diagrams, drawings and other work products developed pursuant to the Scope of Services.

**(7) Auditing**

CITY reserves the right to periodically audit all charges made by CONSULTANT to CITY for services under this Agreement. Upon request, CONSULTANT agrees to furnish CITY, or a designated representative, with necessary information and assistance needed to conduct such an audit.

CONSULTANT agrees that CITY or its delegate will have the right to review, obtain, and copy all records pertaining to performance of this Agreement. CONSULTANT agrees to provide CITY or its delegate with any relevant information requested and shall permit CITY or its delegate access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees and inspecting and copying such books, records, accounts, and other material that may be relevant to a matter under investigation for the purpose of determining compliance with the requirement. CONSULTANT further agrees to maintain such records for a period of three (3) years after final payment under this agreement.

**(8) Assignment of Personnel**

CONSULTANT acknowledges that the CITY has relied on CONSULTANT's capabilities and on the qualifications of CONSULTANT's principals and staff as identified in its proposal to CITY. The services shall be performed by, or under the direct supervision, of CONSULTANT's Authorized Representative: **Jonah Sonner**. CITY shall be notified by CONSULTANT of any change of its Authorized Representative, and CITY is granted the right of approval of all original, additional, and replacement personnel at CITY's sole discretion, and shall be notified by CONSULTANT of any changes of CONSULTANT's project staff prior to any change.

CONSULTANT shall assign only competent personnel to perform services pursuant to this Agreement. If CITY asks CONSULTANT to remove a person assigned to the work called for under this Agreement, CONSULTANT agrees to do so immediately, without requiring the City to process a reason or explanation for its request.

**(9) Assignment and Subcontracting**

It is recognized by the parties hereto that a substantial inducement to CITY for entering into this Agreement was, and is, the professional reputation and competence of CONSULTANT. Neither this Agreement nor any interest therein may be assigned by CONSULTANT without the prior written approval of CITY'S authorized representative. CONSULTANT shall not subcontract any portion of the performance contemplated and provided for herein, other than the subcontractors noted in the proposal, without prior written approval of the CITY'S authorized representative.



**(10) Insurance**

On or before beginning any of the services or work called for by any term of this Agreement, CONSULTANT, at its own cost and expense, shall carry, maintain for the duration of the Agreement, and provide proof thereof that is acceptable to the CITY the insurance specified in subsections (a) through (c) below with insurers and under forms of insurance satisfactory in all respects to the CITY. CONSULTANT shall not allow any subcontractor to commence work on any subcontract until all insurance required of the CONSULTANT has also been obtained for the subcontractor. Verification of this insurance shall be submitted and made part of this Agreement prior to execution.

(a) Workers' Compensation. CONSULTANT shall, at CONSULTANT'S sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by CONSULTANT. Said Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than one million dollars (\$1,000,000). In the alternative, CONSULTANT may rely on a self-insurance program to meet these requirements provided that the program of self-insurance complies fully with the provisions of the California Labor Code. The insurer, if insurance is provided, or the CONSULTANT, if a program of self-insurance is provided, shall waive all rights of subrogation against the CITY for loss arising from work performed under this Agreement.

(b) Commercial General and Automobile Liability Insurance. CONSULTANT, at CONSULTANT'S own cost and expense, shall maintain commercial general and automobile liability insurance for the period covered by this Agreement in an amount not less than one million dollars (\$1,000,000) per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

Coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (ed. 11/88) and Insurance Services Office Automobile Liability form CA 0001 (ed. 12/90) Code 1 (any auto).

CITY OF LATHROP - PROFESSIONAL SERVICES AGREEMENT WITH WGR  
SOUTHWEST, INC. FOR SMALL CONSTRUCTION INSPECTION SUPPORT, SD 22-32

Each of the following shall be included in the insurance coverage or added as an endorsement to the policy:

- (i) CITY, its officers, employees, agents, and volunteers are to be covered as insured with respect to each of the following: liability arising out of activities performed by or on behalf of CONSULTANT, including the insider's general supervision of CONSULTANT; products and completed operations of CONSULTANT; premises owned, occupied or used by CONSULTANT. The coverage shall contain no special limitations on the scope of protection afforded to CITY, its officers, employees, agents, or volunteers.
  - (ii) The insurance shall cover on an occurrence or an accident basis, and not on a claim made basis.
  - (iii) An endorsement must state that coverage is primary insurance and that no other insurance affected by the CITY will be called upon to contribute to a loss under the coverage.
  - (iv) Any failure of CONSULTANT to comply with reporting provisions of the policy shall not affect coverage provided to CITY and its officers, employees, agents, and volunteers.
  - (v) Insurance is to be placed with California-admitted insurers with a Best's rating of no less than A: VII.
  - (vi) Notice of cancellation or non-renewal must be received by CITY at least thirty days prior to such change.
- (c) Professional Liability. CONSULTANT, at CONSULTANT'S own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount not less than Two Million Dollars (\$2,000,000) per claim made and per policy aggregate covering the licensed professionals' errors and omissions, as follows:
- (i) Any deductible or self-insured retention shall not exceed \$150,000 per claim.
  - (ii) Notice of cancellation, material change, or non-renewal must be received by the CITY at least thirty days prior to such change shall be included in the coverage or added as an endorsement to the policy.
  - (iii) The policy must contain a cross liability or severability of interest clause.

CITY OF LATHROP - PROFESSIONAL SERVICES AGREEMENT WITH WGR  
SOUTHWEST, INC. FOR SMALL CONSTRUCTION INSPECTION SUPPORT, SD 22-32

- (iv) The following provisions shall apply if the professional liability coverages are written on a claims made form:
  - 1. The retroactive date of the policy must be shown and must be before the date of the Agreement.
  - 2. Insurance must be maintained and evidence of insurance must be provided for at least five years after completion of the Agreement or the work, so long as commercially available at reasonable rates.
  - 3. If coverage is canceled or not renewed and it is not replaced with another claims made policy form with a retroactive date that precedes the date of this Agreement, CONSULTANT must provide extended reporting coverage for a minimum of five years after completion of the Agreement or the work. The CITY shall have the right to exercise at the CONSULTANT'S cost, any extended reporting provisions of the policy should the CONSULTANT cancel or not renew the coverage.
  - 4. A copy of the claim reporting requirements must be submitted to the CITY prior to the commencement of any work under this Agreement.
- (d) Deductibles and Self-Insured Retentions. CONSULTANT shall disclose the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement. During the period covered by this Agreement, upon express written authorization of the CITY's authorized representative, CONSULTANT may increase such deductibles or self-insured retentions with respect to CITY, its officers, employees, agents, and volunteers. The CITY's authorized representative may condition approval of an increase in deductible or self-insured retention levels upon a requirement that CONSULTANT procure a bond guaranteeing payment of losses and related investigations, claim administration, and defense expenses that is satisfactory in all respects to each of them.
- (e) Notice of Reduction in Coverage. In the event that any coverage required under subsections (a), (b), or (c) of this section of the Agreement is reduced, limited, or materially affected in any other manner, CONSULTANT shall provide written notice to CITY at CONSULTANT'S earliest possible opportunity and in no case later than five days after CONSULTANT is notified of the change in coverage.
- (f) In addition to any other remedies CITY may have if CONSULTANT fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, CITY may, at its sole option:

CITY OF LATHROP - PROFESSIONAL SERVICES AGREEMENT WITH WGR  
SOUTHWEST, INC. FOR SMALL CONSTRUCTION INSPECTION SUPPORT, SD 22-32

- (i) Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- (ii) Order CONSULTANT to stop work under this Agreement or withhold any payment which becomes due to CONSULTANT hereunder, or both stop work and withhold any payment, until CONSULTANT demonstrates compliance with the requirements hereof;
- (iii) Terminate this Agreement.

Exercise of any of the above remedies, however, is an alternative to other remedies CITY may have and is not the exclusive remedy for CONSULTANT'S breach.

**(11) Indemnification - CONSULTANT'S Responsibility**

As to the CONSULTANT'S work hereunder, it is understood and agreed that (a) CONSULTANT has the professional skills necessary to perform the work, (b) CITY relies upon the professional skills of CONSULTANT to perform the work in a skillful and professional manner, and (c) CONSULTANT thus agrees to so perform.

Acceptance by CITY of the work performed under this Agreement does not operate as a release of said CONSULTANT from such professional responsibility for the work performed. It is further understood and agreed that CONSULTANT is apprised of the scope of the work to be performed under this Agreement and CONSULTANT agrees that said work can and shall be performed in a fully competent manner in accordance with the standard of care applicable to CONSULTANT'S profession.

CONSULTANT shall indemnify, defend, and hold CITY, its officers, employees, agents, and volunteers harmless from and against any and all liability, claims, suits, actions, damages, and causes of action arising out of any personal injury, bodily injury, loss of life, or damage to property, or any violation of any federal, state, or municipal law or ordinance, to the extent caused by the willful misconduct or negligent acts or omissions of CONSULTANT, its employees, subcontractors, or agents, or on account of the performance or character of this work, except for any such claim arising out of the negligence or willful misconduct of the CITY, its officers, employees, agents, or volunteers. It is understood that the duty of CONSULTANT to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code.

Acceptance of insurance certificates and endorsements required under this Agreement does not relieve CONSULTANT from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply whether or not such insurance policies shall have been determined to be

applicable to any of such damages or claims for damages.

**(12) Licenses**

If a license of any kind, which term is intended to include evidence of registration, is required of CONSULTANT, its employees, agents, or subcontractors by federal or state law, CONSULTANT warrants that such license has been obtained, is valid and in good standing, and CONSULTANT shall keep it in effect at all times during the term of this Agreement, and that any applicable bond has been posted in accordance with all applicable laws and regulations.

**(13) Business Licenses**

CONSULTANT shall obtain and maintain a CITY of Lathrop Business License until all Agreement services are rendered and accepted by the CITY.

**(14) Termination**

Either CITY or CONSULTANT may cancel this Agreement upon 30 days written notification to the other party. Upon termination, or completion of services under this Agreement, all information collected, work product and documents shall be delivered by CONSULTANT to CITY within ten (10) calendar days.

**(15) Funding**

CONSULTANT agrees and understands that renewal of this agreement in subsequent years is contingent upon action by the City Council consistent with the appropriations limits of Article XIII (B) of the California Constitution and that the Council may determine not to fund this agreement in subsequent years.

**(16) Notices**

All contracts, appointments, approvals, authorizations, claims, demands, Change Orders, consents, designations, notices, offers, requests and statements given by either party to the other shall be in writing and shall be sufficiently given and served upon the other party if (1) personally served, (2) sent by the United States mail, postage prepaid, (3) sent by private express delivery service, or (4) in the case of a facsimile transmission, if sent to the telephone FAX number set forth below during regular business hours of the receiving party and followed with two (2) Days by delivery of a hard copy of the material sent by facsimile transmission. Personal service shall include, without limitation, service by delivery and service by facsimile transmission.

To City:                   City of Lathrop  
                                  City Clerk  
                                  390 Towne Centre  
                                  Lathrop, CA 95330

CITY OF LATHROP - PROFESSIONAL SERVICES AGREEMENT WITH WGR  
SOUTHWEST, INC. FOR SMALL CONSTRUCTION INSPECTION SUPPORT, SD 22-32

Copy to: City of Lathrop  
Department of Public Works  
390 Towne Centre  
Lathrop, CA 95330  
MAIN: (209) 941-7430  
FAX: (209) 941-7449

To Consultant: WGR Southwest, Inc.  
11780 N. Highway 99  
Lodi, CA 95240  
Phone: (209) 334-5363

**(17) Miscellaneous**

- (a) Consent. Whenever in this Agreement the approval or consent of a party is required, such approval or consent shall be in writing and shall be executed by a person having the express authority to grant such approval or consent.
- (b) Contract Terms Prevail. All exhibits and this Agreement are intended to be construed as a single document. Should any inconsistency occur between the specific terms of this Agreement and attached exhibits, the terms of this Agreement shall prevail.
- (c) Controlling Law. The parties agree that this Agreement shall be governed and construed by and in accordance with the Laws of the State of California.
- (d) Definitions. The definitions and terms are as defined in these specifications.
- (e) Force Majeure. Neither party shall be deemed to be in default on account of any delay or failure to perform its obligations under this Agreement, which directly results from an Act of God or an act of a superior governmental authority.
- (f) Headings. The paragraph headings are not a part of this Agreement and shall have no effect upon the construction or interpretation of any part of this Agreement.
- (g) Incorporation of Documents. All documents constituting the Agreement documents described in Section 1 hereof and all documents which may, from time to time, be referred to in any duly executed amendment hereto are by such reference incorporated in the Agreement and shall be deemed to be part of this Agreement.
- (h) Integration. This Agreement and any amendments hereto between the

CITY OF LATHROP - PROFESSIONAL SERVICES AGREEMENT WITH WGR  
SOUTHWEST, INC. FOR SMALL CONSTRUCTION INSPECTION SUPPORT, SD 22-32

parties constitute the entire Agreement between the parties concerning the Project and Work, and there are no other prior oral or written agreements between the parties that are not incorporated in this Agreement.

- (i) Modification of Agreement. This Agreement shall not be modified or be binding upon the parties unless such modification is agreed to in writing and signed by the parties.
- (j) Ownership of Documents. All documents, photographs, reports, analyses, audits, computer media, or other material documents or data, and working papers, whether or not in final form, which have been obtained or prepared under this Agreement, shall be deemed the property of the CITY. Upon CITY's request, CONSULTANT shall allow CITY to inspect all such documents during the CONSULTANT's regular business hours.
- (k) Provision. Any agreement, covenant, condition, clause, qualification, restriction, reservation, term or other stipulation in the Agreement shall define or otherwise control, establish or limit the performance required or permitted or to be required of or permitted by either party. All provisions, whether covenants or conditions, shall be deemed to be both covenants and conditions.
- (l) Severability. The invalidity in whole or part of any provision of this Agreement shall not void or affect the validity of any other provision of this agreement. If a court of competent jurisdiction finds or rules that any provision of this Agreement is void or unenforceable, the provisions of this Agreement not so affected shall remain in full force and effect.
- (m) Status of CONSULTANT. In the exercise of rights and obligations under this Agreement, CONSULTANT acts as an independent contractor and not as an agent or employee of CITY. CONSULTANT shall not be entitled to any rights and benefits accorded or accruing to the City Council members, officers or employees of CITY, and CONSULTANT expressly waives any and all claims to such right and benefits.
- (n) Successors and Assigns. The provisions of this Agreement shall inure to the benefit of, and shall apply to and bind, the successors and assigns of the parties.
- (o) Time of the Essence. Time is of the essence of this Agreement and each of its provisions. In the calculation of time hereunder, the time in which an act is to be performed shall be computed by excluding the first Day and including the last. If the time in which an act is to be performed falls on a Saturday, Sunday or any Day observed as a legal holiday by CITY, the time for performance shall be extended to the following Business Day.

CITY OF LATHROP - PROFESSIONAL SERVICES AGREEMENT WITH WGR  
SOUTHWEST, INC. FOR SMALL CONSTRUCTION INSPECTION SUPPORT, SD 22-32

- (p) Venue. In the event that suit is brought by either party hereunder, the parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of San Joaquin or in the United States District Court for the Eastern District of California.
- (q) Recovery of Costs. The prevailing party in any action brought to enforce the terms of this Agreement or arising out of this Agreement may recover its reasonable costs, including reasonable attorney's fees, incurred or expended in connection with such action against the non-prevailing party.

**(18) Notice to Proceed**

Prior to commencing work under this agreement, CONSULTANT shall receive a written "Notice to Proceed" from CITY. A Notice to Proceed shall not be issued until all necessary bonds and insurances have been received. City shall not be obligated to pay CONSULTANT for any services prior to issuance of the Notice to Proceed.

**(19) Signatures**

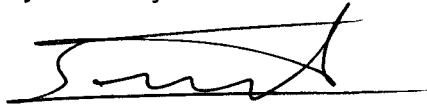
The individuals executing this Agreement represent and warrant that they have the right, power, legal capacity, and authority to enter into and to execute this Agreement on behalf of the respective legal entities of the CONSULTANT and the CITY. This agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.



CITY OF LATHROP - PROFESSIONAL SERVICES AGREEMENT WITH WGR SOUTHWEST, INC. FOR SMALL CONSTRUCTION INSPECTION SUPPORT, SD 22-32

Approved as to Form:

City of Lathrop  
City Attorney

  
\_\_\_\_\_  
Salvador Navarrete

9.2.2021

\_\_\_\_\_  
Date

Recommended for Approval:

City of Lathrop  
Public Works Director

\_\_\_\_\_  
Michael King

\_\_\_\_\_  
Date

Approved by:

City of Lathrop  
390 Towne Centre Drive  
Lathrop, CA 95330

\_\_\_\_\_  
Stephen J. Salvatore

\_\_\_\_\_  
Date

Consultant:

WGR Southwest, Inc.  
11780 N. Highway 99  
Lodi, CA 95240

Fed ID # 33-0717621  
Business License # 20074

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title



August 11, 2021

Mr. Gregory W. Gibson  
City of Lathrop  
390 Towne Center Dr.  
Lathrop, CA 95330

RE: E.10.c Small Construction Project Inspection Support

Dear Mr. Gibson,

WGR Southwest, Inc. (WGR) is pleased to bring you this proposal to provide support for the E.10.c Construction Site Inspection Program. Specifically, the City has requested support for inspecting small Erosion and Sediment Control Plan (ESCP) projects, and provide additional support as needed to coordinate inspections or update the construction inventory with new information.

Inspections are charged unit cost, per inspection performed. The number of inspections (presented in Attachment A) are *estimated* based on the level of supported indicated by the City and current volume of active small construction projects. WGR has reviewed the number of Erosion and Sediment Control Plans issued during the previous fiscal year to estimate the number of inspections from September 2021 until June 2022. The "Additional Support" category estimates for a maximum of two hours a week at a \$115 per hour to provide support for updating the construction inventory or coordinating inspections with applicants and staff as needed. Please see Attachment A for the cost estimate.

If you would like WGR to assist you with the services described in this proposal, please complete the "Approvals to Proceed" section below. You can then scan and email the completed Approvals to Proceed page to my email shown below.

We thank you for this additional opportunity to serve you. If I can answer any questions concerning our proposal or the permit requirements, please do not hesitate to call me or to schedule a meeting to discuss the proposed scope of work.

Respectfully,  
**WGR Southwest, Inc.**

A handwritten signature in black ink, appearing to be 'J. Sonner', written in a cursive style.

Jonah Sonner, QSP, CISEC  
Compliance Specialist  
(209) 334-5363, ext. 119  
jsonner@wgr-sw.com

**Approvals to Proceed**

(✓ - Please indicate which services you would like for WGR Southwest, Inc. to perform)

**1. E.10.c Small Construction Project Inspection Support \_\_\_\_\_**

Services do not include agency fees. I understand the fees and services stated in this document. I agree to pay for the services which I have indicated above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

**WGR Southwest, Inc.  
 Estimated Annual Costs for City of Lathrop E.10 Construction Program Support, Attachment A**

**Construction Program Support from September 2021 - June 2022:  
 Inspection Type and Rate:**

<b>Small ESCP Construction Project Inspections</b> (Only require a Pre-Construction and Post Construction inspection, if a follow-up inspection is required, it will be considered a part of the figure below)	2	Inspections (1 Pre and 1 Post)	for	150	Sites	@	\$155	Per inspection	\$46,500
<b>Follow-up Construction Project Inspections</b> (as required due to corrective actions, this is a monthly estimate and may increase or decrease during each month depending on how many failed inspections there are per month)	4	Follow-up Inspections	for	10	Months	@	\$155	Per inspection	\$6,200
<b>Additional Support to Coordinate Scheduling Inspections or Update Construction Inventory</b>	8	Hours/Month	for	10	Months	@	\$115	Hour	\$9,200

**Total Estimated Cost:**

**\$61,900**