

**CITY OF LATHROP
CITY COUNCIL REGULAR MEETING
MONDAY, DECEMBER 14, 2020
7:00 P.M.
COUNCIL CHAMBER, CITY HALL
390 Towne Centre Drive
Lathrop, CA 95330**

MINUTES

IMPORTANT NOTICE REGARDING THIS MEETING & COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which allowed Council Meetings to be conducted telephonically. On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which allowed the public to participate in any meeting of the City Council by electronic means. This meeting was conducted by utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29-20, dated March 17, 2020, regarding the COVID-19 pandemic.

PLEASE NOTE: There was no Closed Session. The Regular Meeting commenced at 7:00 p.m.

1. PRELIMINARY

1.1 CALL TO ORDER – Mayor Dhaliwal called the meeting to order at 7:00 p.m.

1.2 ROLL CALL Present: Mayor Dhaliwal; and Councilmembers: Akinjo, Diallo, Lazard and Torres-O’Callaghan.

Absent: None.

1.3 INVOCATION – Pastor Troy Stein, New Life Church, provided the invocation.

1.4 PLEDGE OF ALLEGIANCE – Pastor Troy Stein led the invocation.

1.5 ANNOUNCEMENT(S) BY MAYOR / CITY MANAGER

City Manager Stephen Salvatore wished everyone a safe and happy holiday season, and announced the meeting would be the last regular meeting in 2020. Mayor Dhaliwal welcomed newly sworn Councilmember Diallo.

1.6 INFORMATIONAL ITEM(S) – None

1.7 DECLARATION OF CONFLICT(S) OF INTEREST

Councilmember Lazard declared conflict of interest with Item 4.15, due to her employment with Dell’Osso Farms.

2. PRESENTATIONS - NONE

3. CITIZEN'S FORUM

City Clerk Teresa Vargas announced public comment letters submitted by Nellie Zavala (San Joaquin Commission on Aging) teleconference meetings held November 2, 2020, and December 7, 2020.

4. CONSENT CALENDAR

On a motion by Councilmember Lazard, seconded by Mayor Dhaliwal, the City Council approved the Consent Calendar, except Item 4.15, by the following roll call vote, unless otherwise indicated:

Ayes: Akinjo, Diallo, Lazard, Torres-O'Callaghan, and Dhaliwal
Noes: None
Absent: None
Abstain: None

4.1 WAIVING OF READING OF ORDINANCES AND RESOLUTIONS

Waived the reading in full of ordinances and resolutions on agenda and adopted by reading of title only, unless otherwise requested by the Mayor or a Councilmember.

4.2 APPROVAL OF MINUTES

Approved Minutes for the Regular Council Meeting of November 9, 2020.

4.3 COMMUNITY FACILITIES DISTRICTS ANNUAL BOND ACCOUNTABILITY REPORT FOR FY 2019/20

Received Report for Bonded and Non-Bonded Community Facilities Districts for Fiscal Year 2019-2020.

4.4 APPROVE PROPOSED FISCAL YEAR 2021/22 AND FISCAL YEAR 2022/23 BIENNIAL BUDGET CALENDAR

The City Council considered and approved the proposed Fiscal Year 2021/22 and Fiscal Year 2022/23 biennial budget calendar.

4.5 DECLARE CERTAIN VEHICLES AND EQUIPMENT SURPLUS PROPERTY AND AUTHORIZE THEIR DISPOSAL

Pulled by Councilmember Diallo. A question and answer period ensued regarding the surplus policy. Finance Director Cari James and City Attorney Salvador Navarrete responded.

Council consensus directed staff to review and propose updates to the surplus disposal policy to allow donations of surplus city vehicles declared to have de minimis value and benefit to local non-profits or charities.

The proposed resolution for Item 4.5 declaring certain vehicles and equipment surplus property and authorizing their disposal was not adopted. This item will be agendized to a future meeting.

4.6 RECLASSIFY, ADD AND AMEND JOB CLASSIFICATIONS AND UPDATE GRADE STEP TABLE

City Clerk Teresa Vargas introduced corrections on pages 2-5 of Attachment "F" related to the Maintenance Worker II job description, announced the updated Attachment "F" was uploaded to the agenda's website and Councilmember's tablets for review.

Adopted **Resolution 20-4814** adding a Construction Superintendent Job Classification, update the Maintenance Worker series (with updated Attachment "F" as amended), Construction Inspector job classifications, reclassify staff positions, and update the Grade Step Table as of January 1, 2021, in accordance with California Code of Regulations, Title 2, Section 570.5.

4.7 CREATE CIP PS 21-06 LATHROP ROAD AND HARLAN ROAD INTERSECTION IMPROVEMENTS AND APPROVE RELATED BUDGET AMENDMENT

Pulled by Councilmember Torres-O'Callaghan and Diallo. A question and answer period ensued regarding left turn access/movements on Harlan Road from the Burger King/O'Reilly properties, and additional lighted crosswalk access for students on Lathrop Road. Public Works Director Michael King and City Manager Stephen Salvatore responded.

Adopted **Resolution 20-4815** approving the creation of CIP PS 21-06 Lathrop Road and Harlan Road intersection improvements and approved related budget amendment.

4.8 AUTHORIZE TEMPORARY ROAD CLOSURE ON LOUISE AVENUE AT HARLAN ROAD

Adopted **Resolution 20-4816** authorizing a temporary road closure for the Louise Avenue and Harlan Road intersection for construction work associated with CIP PS 18-01 Louise Avenue Pavement Rehabilitation.

4.9 ACCEPTANCE OF PUBLIC IMPROVEMENTS FOR THE BUZZ OATES DEVELOPMENT LOCATED AT 17100 MURPHY PARKWAY AND AUTHORIZE THE RELEASE OF BONDS ASSOCIATED WITH EP NO. 2018-10

Adopted **Resolution 20-4817** accepting public improvements for the Buzz Oates Development located at 17100 Murphy Parkway and authorized the release of bonds associated with Encroachment Permit No. 2018-10.

4.10 APPROVE TASK ORDER NO. 19 WITH 4LEAF, INC., FOR PROFESSIONAL CONSULTING SERVICES IN THE BUILDING DIVISION

Adopted **Resolution 20-4818** approving Task Order No. 19 pursuant to the Master Professional Services Consulting Agreement dated September 21, 2015, with 4Leaf, Inc., to provide professional consulting services in the Building Division.

4.11 APPROVE PROFESSIONAL SERVICES AGREEMENTS FOR CIP WW 20-17 SURFACE WATER DISCHARGE PROJECT AND RELATED BUDGET AMENDMENT

Adopted **Resolution 20-4819** approving Professional Services Agreements with Robertson-Bryan Inc., KPFF Consulting Engineers, and PACE for CIP WW 20-17 Surface Water Discharge Project, and approved related budget amendment.

4.12 APPROVE A SERVICE CONTRACT FOR INTERIOR FURNISHINGS AND DESIGN FOR CIP GG 19-08 POLICE BUILDING

Adopted **Resolution 20-4820** approving a Service Contract with DLD Design & Consulting for interior furnishings and design services for CIP GG 19-08 City of Lathrop Police Services Building.

4.13 APPROVE AXON ENTERPRISE, INC., PURCHASE FOR EQUIPMENT AND SOFTWARE IN THE NEW CITY OF LATHROP POLICE SERVICES BUILDING, CIP GG 19-08

Adopted **Resolution 20-4821** approving a Right of Entry Agreement and Purchase Agreement with Axon Enterprises, Inc., for temporary access to the building, purchase of equipment, software installation and maintenance services related to CIP GG 19-08, City of Lathrop Police Services Building.

4.14 INFORMATION TECHNOLOGY PROFESSIONAL OFFSITE DATA BACKUP AND DISASTER RECOVERY SERVICES

Pulled by Councilmember Torres-O'Callaghan; commented on the importance of cyber security and data recovery.

Adopted **Resolution 20-4822** approving a Lease Agreement with HP Integrated Financial Services for professional offsite data backup and disaster recovery services provided by Solid Networks.

RIVER ISLANDS CONSENT ITEM(S)

Councilmember Lazard recused herself, following the vote of the consent calendar (Items 4.1 to 4.14), and left the chamber at 7:32 p.m., prior to the vote of Item 4.15, due to declared conflict of interest as noted in Item 1.7.

On a motion by Mayor Dhaliwal, seconded by Councilmember Torres-O'Callaghan, the City Council approved Item 4.15, by the following roll call vote, unless otherwise indicated:

Ayes: Akinjo, Diallo, Torres-O'Callaghan, and Dhaliwal
Noes: None
Absent: None
Abstain: Lazard

4.15 APPROVAL OF FINAL MAP, CFD ANNEXATION, AND SUBDIVISION IMPROVEMENT AGREEMENT FOR 42 LOTS IN TRACT 4055 VILLAGE "DD" WITHIN LAKESIDE WEST DISTRICT OF RIVER ISLANDS

Adopted **Resolution 20-4823** approving Final Map for Tract 4055 Village "DD" within the Lakeside West District, totaling 42 single family lots, CFD Annexation No. 15, and a Subdivision Improvement Agreement with River Islands Stage 2B, LLC.

5. SCHEDULED ITEMS

Councilmember Lazard returned to the chamber/dais after the vote of Item 4.15, at 7:34 p.m. for the remainder of the meeting.

5.1 PUBLIC HEARING (PUBLISHED NOTICE) TO CONSIDER THE CDBG-CV3 FUNDING ALLOCATION FOR A THIRD ROUND OF EMERGENCY GENERAL ASSISTANCE GRANTS FOR QUALIFIED LATHROP RESIDENTS

Economic Development Administrator Shelley Burcham provided the presentation. A question and answer period ensued throughout the presentation. City Manager Stephen Salvatore, Parks & Recreation Director Zach Jones, Parks & Recreation Superintendent Todd Sebastian, Finance Director Cari James, and City Attorney Salvador Navarrete provided additional information. Mayor Dhaliwal opened the public hearing. There were no speakers. Mayor Dhaliwal closed the public hearing. The question and answer period continued.

On a motion by Mayor Dhaliwal, seconded by Councilmember Diallo, the City considered the following:

1. Held a public hearing; and
2. Adopted **Resolution 20-4824**, as amended and subject to program rules this resolution allowed discretion to award assistance to qualified Lathrop residents, accepted the CDBG-CV3 funding and allocated a third round of Emergency General Assistance Grants, Multi-County Agency funding requests, City reimbursement for program administration, and authorized related budget amendment, as follows:

<u>Organization/Program</u>	<u>Allocations</u>
Emergency General Assistance Grant Program	\$49,288.00
City Reimbursement for Program Administration Costs	\$12,322.00
Total Allocation	<u>\$61,610.00</u>

Ayes: Akinjo, Diallo, Lazard, Torres-O'Callaghan, and Dhaliwal
 Noes: None
 Absent: None
 Abstain: None

5.2 REVIEW AND PROVIDE DIRECTION ON PROPOSED ITEMS FOR INCLUSION AS PART OF CIP PK 20-18 SANGALANG PARK IMPROVEMENTS

Parks & Recreation Director Zach Jones provided the presentation. A question and answer period ensued throughout the presentation.

On a motion by Mayor Dhaliwal, seconded by Councilmember Lazard, the City Council reviewed the options presented for CIP PK 20-18 Sangalang Park Improvements, provided direction to move forward with the following five options:

1. Play structure replacement
2. Restroom installation
3. Water play splash pad
4. Tennis Court installation; and
5. Park signage and replacement of Historical Marker.

Ayes: Akinjo, Diallo, Lazard, Torres-O'Callaghan, and Dhaliwal
 Noes: None
 Absent: None
 Abstain: None

5.3 RECEIVE AND OPEN PUBLIC REVIEW PERIOD OF THE LATHROP PARKS AND RECREATION MASTER PLAN

Parks & Recreation Director Zach Jones and Parks & Recreation Superintendent Todd Sebastian provided the presentation.

On a motion by Mayor Dhaliwal, seconded by Councilmember Lazard, the City Council received the final draft of the City of Lathrop Parks and Recreation Master Plan, and opened the 30-day period of public review and comment.

Ayes: Akinjo, Diallo, Lazard, Torres-O'Callaghan, and Dhaliwal
 Noes: None
 Absent: None
 Abstain: None

6. COUNCIL COMMUNICATIONS

6.1 MAYOR DHALI WAL REFERRAL – Appointment of Vice Mayor for 2021

Mayor Dhaliwal provided an overview and appointed Councilmember Torres-O’Callaghan as Vice Mayor for 2021. On a motion by Mayor Dhaliwal, seconded by Councilmember Lazard, the City Council ratified Mayor Dhaliwal’s appointment of Vice Mayor for 2021.

Ayes: Akinjo, Diallo, Lazard, Torres-O’Callaghan, and Dhaliwal
Noes: None
Absent: None
Abstain: None

6.2 MAYOR DHALI WAL REFERRAL – Set Application Deadline for Appointment of One (1) Member to the Parks & Recreation Commission with Term Ending June 30, 2021, due to Unexpired Term Vacancy

City Clerk Teresa Vargas provided an overview of the unscheduled vacancy left by Councilmember Diallo. Ms. Vargas explained that due to the short term left in the unexpired vacancy ending June 30, 2021, the City Council had the option to advertise the vacancy as regular three (3) year term in addition to the unexpired term. Council consensus agreed to the proposed term, and set the application deadline of January 31, 2021, with appointment at the next regular meeting.

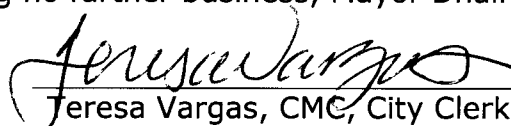
6.3 MAYOR & COUNCILMEMBER COMMITTEE REPORT(S)

Councilmember Akinjo reported attendance to the Tri Valley-San Joaquin Valley Regional Rail Authority meeting held January 6, 2021.

6.4 MAYOR & COUNCILMEMBER COMMENT(S)

Councilmember Akinjo urged the public to continue to follow COVID-19 protocols. Councilmember Lazard wished everyone happy holidays, congratulated Vice Mayor Torres-O’Callaghan on her appointment, and welcomed Councilmember Diallo to the City Council. Councilmember Diallo expressed appreciation for her welcome to the City Council, wished everyone a happy and healthy holiday season. Vice Mayor Torres-O’Callaghan echoed similar sentiments, urged the public to follow the three W’s (wash hands, wear masks, and watch social distance from others) and expressed appreciation to essential workers. Mayor Dhaliwal echoed similar sentiments, expressed appreciation to Lathrop-Manteca Fire District and Lathrop Police Services for recent community events, and wished everyone happy holidays.

6. **ADJOURNMENT** – there being no further business, Mayor Dhaliwal adjourned the meeting at 8:46 p.m.


Teresa Vargas, CMC, City Clerk