



PERMIT RESUBMITTAL FORM

Building Department

390 Towne Centre Dr, Lathrop, CA 95330

Phone: (209) 941-7270

This form must be completed and submitted with all the requested information per the Plan Review comment letters. To assist us in determining which departments need to review resubmittals, please indicate the corrections made below and detail which departments' comments are being addressed.

All corrections and changes made must be clearly identified on the plans indicated by a revision cloud and a delta. Additional changes must also be identified below, and a comments response letter must be submitted.

Plans will **not** be accepted without this Permit Resubmittal Form.

Please Follow the Resubmittal Process in our [General Building Permit Submittal Guidelines](#).

Permit #:

Resubmittal Number (PC):

2nd Submittal (PC2)

3rd Submittal (PC3)

4th + Submittal (PC4+) or Revision

Date:

Permit Status:

Not Issued / In Plan Check

Issued / Revision

Primary Info:

Primary Contact Name: _____	Project Name: _____
Contact Address: _____	City: _____ State: _____ ZIP: _____
Phone #: _____	Email: _____
Site Address: _____	City: _____ State: _____ ZIP: _____

Corrections / Changes to Plans:

Narrative: _____ _____ _____ _____ _____ _____ _____ _____ _____

Signature: _____ Date: _____

I understand that this information provided clearly represents all the revisions to the resubmittal. Any changes to the plans and documents that are not clearly clouded may cause denied submittals and subject to delays.

I also understand that once the application is submitted for plan review, the Application / Plan Review fees will be non-refundable. In some instances, additional plan check fees may be billed post review. These fees are due, even if the permit is not issued. Failure to pay plan check fees may result in STOP WORK on current and future projects at parcel.